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IDENTIFIERS	*South Carolina

ABSTRACT

The 15 educational objectives presented here were arrived at through a process for long-range, continuous effort to improve education in South Carolina. This process included a needs assessment that identified 25 educational needs, examination of those needs by the State Board of Education, reduction of the needs to 15, prioritization of the 15 and the development of 15 objectives aimed at alleviating them, public examination and discussion of the objectives, and modification of the objectives based on the results of the public examination. This document presents the 15 objectives for fiscal year 1980, the strategies and activities for accomplishing them, and a table of milestones for each objective. The objectives are in the areas of finance, leadership education, staffing, kindergartens, special education, adult education, occupational training, basic skills, environmental education, economic education, gifted education, health education, school climate, and the provision of textbooks. (IRT)

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ED145592

SOUTH CAROLINA DEPARTMENT OF EDUCATION
Cyril B. Busbee, State Superintendent

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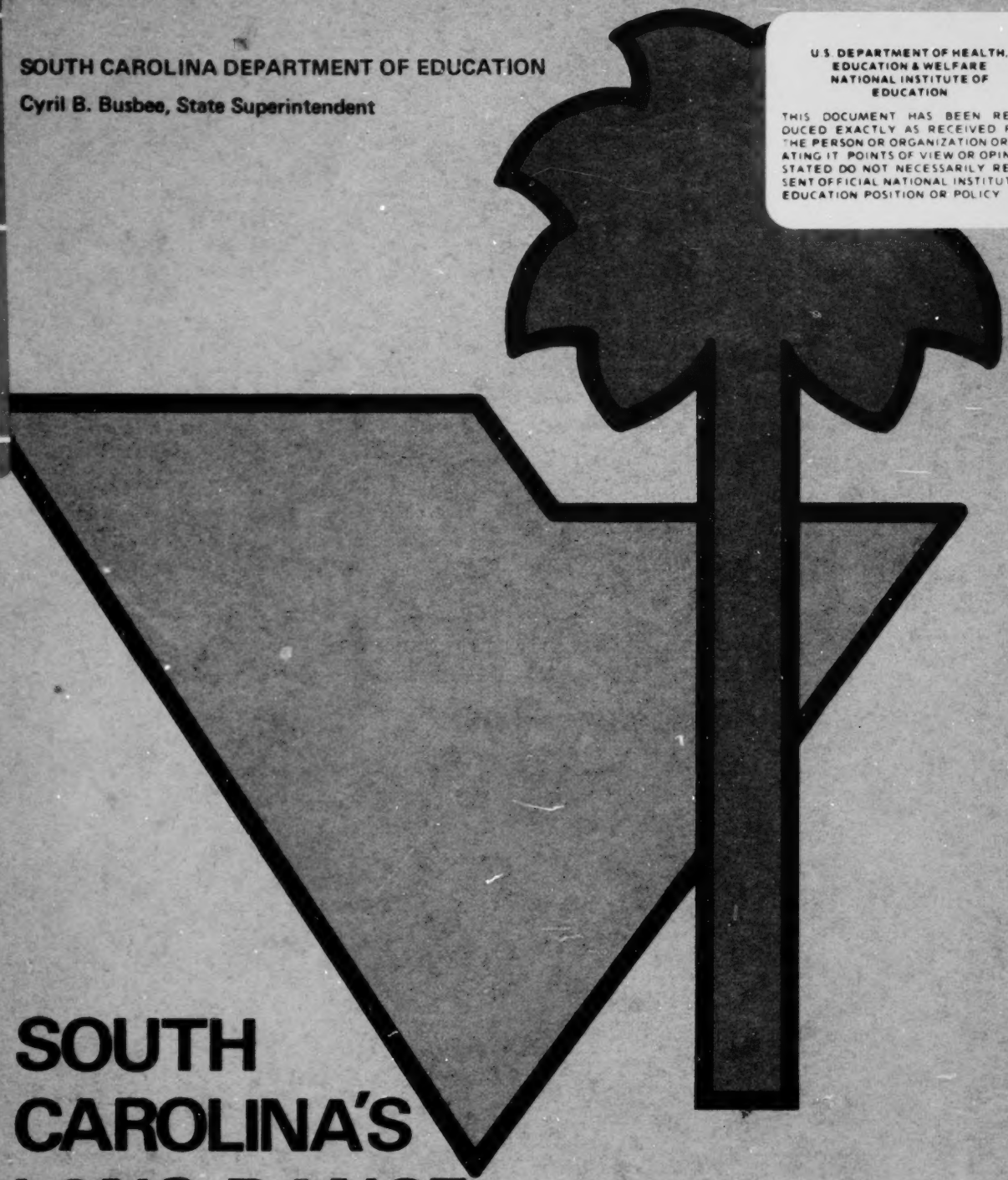

SOUTH CAROLINA'S LONG-RANGE PLAN FOR CONTINUOUS UPGRADING OF EDUCATION

EA 010 064

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

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South Carolina Department of Education

1977

INTRODUTION

In 1967 the State Board of Education adopted a formal educational philosophy which called for the development of a five-year plan for educational improvement. The philosophy further stated that the five-year plan should be updated each year and that it should constitute the Board's primary means of communicating its program and financial costs to the public and the Legislature.

Responding to the mandate for a five-year plan the Department of Education initiated a comprehensive study in 1968 to determine the education needs within the State. This study eventually led to the development of a proposed set of eleven long-range educational goals which were adopted by the Board in 1970. These goals, or Major Objectives as they have been called, were based on a statewide needs assessment study and thereby reflected areas of common concern for the state's educational system. In summary, these Objectives called for measurable progress in reducing drop-out and first grade failures: improving the basic skills of students; increasing enrollments in occupational training programs, adult education programs, programs for the handicapped, and post-high school instructional programs. The remaining Objectives called for establishing a state-wide program of public kindergarten, promoting programs for adequate and qualified professional personnel to staff the state's educational system, implementing at least a defined minimum program in each school district, and developing and maintaining a system for continuous evaluation and upgrading of education.

To accomplish the objectives, long-range and yearly plans specifying activities, resource requirements, and evaluation strategies were developed by planning committees within the Department of Education. Progress toward accomplishing each objective was measured annually, and the evaluation reports clearly indicated that substantial progress was being made toward meeting each of the needs addressed by the Eleven Major Objectives. By 1975, five years after the first yearly plan was developed, the majority of the goals had been met.

In May 1975, the State Board of Education requested that the Department initiate a formal reassessment of educational needs so that the Board could revise and update its long-range plan for educational improvement. During the May meeting of the Board, the following motion was unanimously approved by the State Board of Education.

> I move that the South Carolina State Board of Education approve the annual objectives for 1975-76 and 1976-77 as proposed by the State Department of Education to serve as incremental steps toward reaching the Board's Eleven Major Objectives for Education in South Carolina; further, that the 1975-76 school year be considered as a

> reassessment year for the present plan for strengthening public education in our State and that the Board request the State Superintendent of Education and the State Department of Education to initiate such activities as are appropriate to formally reassess the educational needs of South Carolina; further, that the assessment of educational needs shall include both statistical data and a survey of the state's educational needs as perceived by citizens and professional educators of South Carolina; further, that the Department of Education report the results of the assessment of educational needs to the Board as such are compiled throughout the 1975-76 school year, and finally, that the State Board of Education resolve to revise and update its long-range plan for educational improvement, based on the assessment of the state's educational needs, no later than the spring of 1976.

By July 1975, the Department had designed an assessment model for the state-wide reassessment of educational needs. The model contained the following five major components: National Indicators, State Context Indicators, Perceptual Indicators, System Indicators, and Update.

The National Indicators component contained an examination of futures studies and the potential impact of alternative futures on education, a consensus of educational issues as expressed by leading educators and as espoused by major professional organizations within education, an analysis of the legislative priorities in the field of education at the state and national level, a review of the trends which are emerging from the Gallup Poll on Education which has been conducted since 1969, and a statistical report which displays educational data collected and reported by the National Center for Educational Statistics and the United States Census Bureau.

The State Context Indicators component contained statistical data related to the population and economic characteristics of the state, a summary of the organization and administration of school districts, and a review of quality-of-life and economic studies.

The Perceptual Indicators component examined opinions regarding the status of education within the state from a sample of the public, professional educators, and high school seniors. Each questionnaire asked the respondent to identify the strengths and weaknesses of the educational system, existing unmet needs, and appropriate goals for education.

The System Indicators component utilized, primarily, existing data banks within the Department. Input, program, and output data were examined in terms of established criteria, and a discrepancy analysis was utilized when possible. As an additional element of the program component, program needs for the next five to ten years were identified by appropriate Department staff in the following areas: kindergarten, elementary, middle,

secondary, vocational, handicapped, adult education. Such listing of needs was based on best professional judgement through the analysis of existing and projected student needs, state and national trends, and economic factors.

The final component, Update, examined the needs identified in the 1968 needs assessment study to determine the present status in each of these areas, a review of the status of the Eleven Major Objectives specified in the original Five Year Plan, and an analysis of the State Board Philosophy.

Reports were prepared in accordance with the specifications of each of the Indicator components and were presented to the Board throughout the 1975-76 school year. Following the completion of the reports on each of the needs assessment components, a synthesis of the data was prepared for the purpose of compiling the results of the year-long study into a single document and providing new information which could be useful in the understanding of educational problems and the identification of educational needs.

In April 1976, twenty-five educational needs were identified and subsequently were presented to the State Board during a study session in May. At this meeting the Board requested that the Department prioritize these needs and develop objectives accordingly. In compliance with this request the State Superintendent of Education and appropriate Department staff determined that fifteen of the needs were of critical importance to improving education in South Carolina and developed fifteen long-range objectives aimed at alleviating these needs.

The Board reviewed and modified the proposed objectives during an in-depth study session in June, and at the July Board meeting fifteen objectives were approved for public review. The Board requested that the Department of Education schedule a series of regional meetings throughout the State for the purpose of providing an opportunity for school administrators, other members of the public education community, state officials, and the public at large to review these objectives. In response to this request, eight Community Leadership Review meetings were held during the week of October 25-29 in Aiken, Clemson, Spartanburg, Columbia, Orangeburg, Charleston, Walterboro and Florence. Approximately 1000 individuals attended the meetings and had an opportunity to provide suggestions, ask questions, or make comments about the objectives.

Following the public review meetings minor modifications to the proposed objectives were made, and in January 1977, the Board adopted the Fifteen Major Objectives presented in this document.

In February 1977, Department of Education Planning Committees charged with the responsibility for generating strategies and activities to accomplish the Major Objectives were established. During the months of February through May the committees worked to develop objectives for

FY 78, FY 79, FY 80, and FY 81 which are designed to facilitate accomplishment of the Major Objectives by the end of the 1980-81 school year. In addition, the committees proposed tentative strategies and activities to be accomplished in 1978-79 and developed complete management plans for implementing strategies and activities during 1977-78. These plans are presented in the remaining portion of this document.

During FY 1977-78 these first yearly plans will be implemented; progress evaluations and necessary revisions will be made; and plans for future years will be detailed. The scheduling of the planning cycle is designed to complement the Department's budget development cycle and the subsequent review and approval of the budget by the Board. Each year throughout 1980-81 this process will be repeated, and through careful planning, the State Board of Education anticipates achieving the Fifteen Major Objectives for educational improvement.

FIFTEEN MAJOR OBJECTIVES FOR 1980

* To provide an equitable and adequate system of financing the full Defined Minimum Program by 1980

* To promote and implement programs
  a. to enhance the leadership skills of public education administrators
  b. to strengthen the boardsmanship skills of local boards of education

* To promote programs to provide adequate and qualified professional and para-professional personnel to staff the state's educational system

* To provide a statewide public kindergarten program available to all five-year old children in South Carolina by 1978

* To provide an appropriate program of special education and related services for all youth with physical, mental, or emotional handicapping conditions by 1978

* To expand the total adult enrollment in basic and high school programs from the present 83,000 to 130,000 by 1980

* To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it

* To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980

* To promote and implement programs within each school by 1980 which will enable all students to develop an understanding of the physical environment

* To promote and implement programs within each school that will enable all students to develop an understanding of the basic principles of the American economic system and the wise use of personal resources

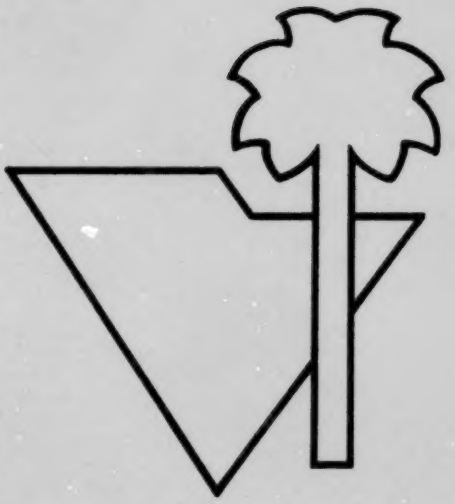
* To promote and implement appropriate programs for the gifted and talented students by 1980

* To promote and implement parent-oriented education programs for early childhood development by 1980

* To promote and implement appropriate health education programs within each school by 1980

* To promote a climate of purpose and order in all phases of the school program

* To provide, through a state-supported program, textbooks and other essential instructional materials at no cost to students in grades K-12 by 1980



MAJOR OBJECTIVE:

PROVISION OF ADEQUATE FINANCING

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROVIDE AN EQUITABLE AND ADEQUATE SYSTEM OF FINANCING THE FULL DEFINED MINIMUM PROGRAM BY 1980

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Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Major Objective: To provide an equitable and adequate system of financing the Full Defined Minimum Program.

Objective for 1977-78: By June 1978, the Department will have developed a plan for the implementation of South Carolina Education Finance Act of 1977.

Sub-Objective (optional):

Estimated Total Cost: $140,500

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Analyze the legislation as enacted by the General Assembly.	1.1 By July 1, 1977, the Finance Committee will identify the organizational units charged with the responsiblity for implementing and conducting the mandates as prescribed in the South Carolina Education Finance Act.	1					
2.0 Determine the areas of policy need.	2.1 By August 1, 1977, the Office of Finance will determine the appropriate policy needs concerning pupil accounting.	2					
	2.2 By August 1, 1977, the Office of General Education will determine the appropriate policy needs for the classification of pupils and	3					

FORM 200

Major Objective: To provide an equitable and adequate system of financing the Full Defined Minimum Program.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	specifications of programs for regular programs in grades K-12 as mandated in the Act.						
	2.3 By August 1, 1977, the Office of Programs for the Handicapped will determine the appropriate policy needs for the classification of pupils and program specifications for handicapped pupils.	4					
	2.4 By August 1, 1977, the Office of Vocational Education will determine the appropriate policy needs and program specifications for vocational pupils.	5					
	2.5 By August 1, 1977, the Office of Finance will assess the need for policy concerning fiscal audit requirements as mandated in the legislation.	6					
	2.6 By August 1, 1977, the Office of General Education will assess the need for policy concerning the programmatic audit requirements as mandated in the legislation.	7					

Major Objective: To provide an equitable and adequate system of financing the Full Defined Minimum Program.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.7 By August 1, 1977, the Office of Teacher Education and Certification will determine the need for policy as related to the provisions under Section 4, Subsection (2) (incentive proviso for strengthening the instructional staff).	8					
	2.8 By August 1, 1977, the Office of Finance will determine the need for policy in defining the term "current funding" as shown in Section 4, Subsection (3), Paragraph (b).	9					
	2.9 By August 1, 1977, the Office of Finance will determine the need for policy to classify direct and indirect costs by program areas.	10					
	2.10 By August 1, 1977, the Office of General Education will develop a training package to assist principals with the establishment and coordination of school advisory councils.	11		$ 2,000		$ 400 500 600 400 100	B C D F G

Major Objective: To provide an equitable and adequate system of financing the Full Defined Minimum Program.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
3.0 Develop the policies and procedures.	3.1 By February 1, 1978, a study will be conducted to determine the impact that the implementation of the South Carolina Education Finance Act will have on the organizational structure of the Department.	24		$10,000		$10,000	C
	3.2 By November 1, 1977, the Office of Finance will develop policies and procedures for a pupil accounting system.	22		3,000		2,000 1,000	C D
	3.3 By October 1, 1977, the Office of General Education will develop policies to classify pupils and programs for the regular school programs in grades K-12.	12		2,000		1,500 500	C D
	3.4 By October 1, 1977, the Office of Programs for the Handicapped will develop policies to classify pupils and programs for handicapped pupils.	13		2,000		1,500 500	C D
	3.5 By October 1, 1977, the Office of Vocational Education will develop policies to classify pupils and pro-	14		2,000		1,500 500	C D

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	grams for the Vocational Education Program.						
	3.6 By October 1, 1977, the Office of Finance will develop policies and procedures for fiscal audits.	15		$ 5,000		$ 5,000	C
	3.7 By October 1, 1977, the Division of Instruction will develop policies and procedures for program audits.	16		5,000		4,500 500	C D
	3.8 By October 1, 1977, the Office of Teacher Education and Certification will develop policies and procedures for defining the terms relating to the incentive proviso for strengthening the instructional staff.	17		1,000		1,000	B
	3.9 By October 1, 1977, the Office of Finance will develop policies and procedures for determining "current funding level."	18					
	3.10 By October 1, 1977, the Office of Finance will develop policies and procedures for the classification of direct and indirect costs by program areas.	19		1,000		1,000	C

Major Objective: To provide an equitable and adequate system of financing the Full Defined Minimum Program.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.10A By January 15, 1978, the Office of Finance, in the process of developing the procedures for allocating resources, will pilot-test the methodology in three sample districts.	23		$ 3,000		$ 1,500	D
						500	F
						500	G
						500	H
	3.11 By March 15, 1978, the Office of Finance will develop the procedures for determining and allocating resources.	28		50,000		800	B
						16,000	C
						1,500	D
						200	E
						5,000	F
						1,000	G
						500	H
						25,000	I
	3.12 By March 15, 1978, a task force selected by the Executive Planning Committee shall develop the format for school reports required in Section 6, Subsection (3), Paragraph (B) of the Act and guidelines for assisting school districts in fulfilling their responsibilities for reporting.	29		20,000		1,500	B
						13,000	C
						5,000	F
						500	G
	3.13 By March 15, 1978, the Office of General Education will develop the procedures for assisting LEA's in developing the necessary skills to prepare written appraisals of the school	30	5	5,000		500	B
						2,000	C
						1,000	D
						1,000	F
						500	G

OP FORM 200-A

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	report and to acquire skills in the area of staff development.						
	3.13A By March 15, 1978, the Office of Planning will develop procedures to assist the boards of trustees to fulfill the requirements of the Act.	31		$ 5,000		$ 500 2,000 1,000 1,000 500	B C D F G
	3.14 By March 15, 1978, the Office of Finance will develop the format for school districts' annual fiscal report.	32					
	3.15 By February 15, 1978, the Office of Research will develop or select and field-test a competency-based student assessment program in the basic skill areas of reading and mathematics utilizing criterion reference tests. Based on the results of the field-test, recommendation will be made for appropriate action.	26		20,000		5,000 14,000 500 300 200	B C D F G
	3.16 By March 15, 1978, the Office of Research, with assistance from the Accreditation and Improvement Section, Office of General Education, will be	33		1,000		500 300 200	B F G

(1) Strategies	(2) Activities		Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
		prepared to present recommendations to the State Board of Education relative to a policy regarding statewide testing program participation.						
4.0 Determine the methods for promulgation of policies and procedures developed.	4.1	Each task force, division, or office charged with the development of proposed policies and procedures in strategy "3.0" preceeding shall on the date indicated in strategy "3.0" (October 1, 1977) make a written report to the Finance Committee for major objective number "1.0."	20					
	4.2	Within a period of thirty (30) days (November 1, 1977) of receipt of written reports from task forces, divisions or offices, the Finance Committee, after review and analysis, will submit its recommendations on each proposed policy or procedure to the Executive Planning Committee for appropriate action.	21					

Major Objective: To provide an equitable and adequate system of financing the Full Defined Minimum Program.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
5.0 Disseminate administrative policies and procedures in order to broaden constituency awareness.	5.1 During the first week in February 1978, the State Department of Education will convene a statewide one-day session for school administrators to present an overview of policies and procedures for implementing the South Carolina Education Finance Act of 1977.	25		$1,000		$ 500 200 200 100	C D F G
	5.2 Between February 15, 1978 and March 15, 1978, the State Department of Education will conduct a series of one-day regional meetings with district personnel in preparation for the implementation of the South Carolina Education Finance Act of 1977.	27		$2,500		1,500 500 400 100	C D F G

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have developed a plan for the implementation of the South Carolina Education Finance Act of 1977.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
. Identify organizational units charged with implementing and conducting the mandates of the Education Finance Act.	△
. Determine appropriate policy needs concerning pupil accounting.	△
. Determine policy needs for classification of pupils and specification of programs for regular programs in grades K-12.	△
. Determine policy needs for classification of pupils and program specification for handicapped students.	△
. Determine policy needs and program needs for vocational pupils.	△
. Assess need for policy concerning fiscal audit requirements as mandated in the legislation.	△
. Assess need for policy concerning the programmatic audit requirements as mandated in the legislation.	△
. Determine need for policy or related to provisions under Section 4, Subsection (2).	△
. Determine need for policy in defining term "current funding".	△
. Determine need for policy to classify direct and indirect costs by program areas.	△

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have developed a plan for the implementation of the South Carolina Education Finance Act of 1977.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
1. Develop training package to assist principals with establishment and coordination of school advisory councils.	△
2. Develop policies to classify pupils and programs for regular school programs in grades K-12.	△
3. Develop policies to classify pupils and programs for handicapped pupils.	△
4. Develop policies to classify pupils and programs for vocational education program.	△
5. Develop policies and procedures for fiscal audits.	△
6. Develop policies and procedures for program audits.	△
7. Develop policies and procedures for defining terms relating to incentive proviso for strengthening instructional staff.	△
8. Develop policies and procedures for determining current funding level.	△
9. Develop policies and procedures for classification of direct and indirect costs by program areas.	△
0. Make written report to the committee for major objective number 1.0.	△

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have developed a plan for the implementation of the South Carolina Education Finance Act of 1977.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
21. Submit recommendations on each proposed policy or procedure to the Executive Planning Committee.	△
22. Develop policies and procedures for pupil accounting system.	△
23. Pilot test methodology in three sample districts.	△
24. Determine impact that implementation of South Carolina Education Finance Act will have on organizational structure of the Department.	△
25. Convene a state-wide session for school administrators to present an overview of policies and procedures for implementing South Carolina Education Finance Act.	△
26. Develop a select and field-test a competency based student assessment program in the basic skill areas of reading and mathematics utilizing criterion reference tests.	△
27. Conduct a series of one-day regional meetings with district personnel in preparation for implementing South Carolina Education Finance Act of 1977.	△
28. Develop procedures for determining and allocating resources.	△
29. Develop format for school reports required in Section 6, Subsection (3), Paragraph B of the Act and guidelines for assisting school districts fulfill their responsibilities for reporting.	△

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have developed a plan for the implementation of the South Carolina Education Finance Act of 1977.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
30. Develop procedure for assisting LEAIS in developing necessary skills to prepare written appraisals of school report and the acquire skills in area of staff development.									△			
31. Develop procedures to assist the board of trustees to fulfill requirements of the Act.									△			
32. Develop format for school districts' annual fiscal report.									△			
33. Prepare to present recommendations to the State Board of Education relative to a policy regarding statewide testing program participation.									△			

FORM 500

MAJOR OBJECTIVE:

PROMOTION OF LEADERSHIP SKILLS

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT PROGRAMS TO ENHANCE THE LEADERSHIP SKILLS OF PUBLIC EDUCATION ADMINISTRATORS

Planning Committee Members

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Robert Fulmer
Gerald Corley
Jim Richardson
Bob Reese
Sidney Cooper
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R. W. Burnette, Deputy Superintendent, Finance and Operations
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Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code			
A	Classified position	E	Tel. & Tel.
B	Temporary help	F	Printing
C	Conf. Expenses, Consultant Expenses & Professional Fees	G	Office Supplies
		H	Ed. Supplies
D	Travel	I	Office Equipment

Major Objective: To promote and implement programs to enhance the leadership skills of public education administrators.

Objective for 1977-78: By June 1978, 25% of the principals and superintendents within the state will have participated in one or more in-service programs to enhance leadership skills.

Sub-Objective (optional):

Estimated Total Cost: $6,000

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Create public and professional awareness of the administrative leadership skills necessary for an effective educational program.	1.1 The Task Force will conduct a survey of school administrators during September-October, 1977, utilizing an instrument designed by the Accreditation and Educational Improvement Section to identify leadership skills essential to educational administration.	2	20	None			
	1.2 The Accreditation and Educational Improvement Section will submit a minimum of one educational leadership article each quarter to the Office of Public Information for inclusion in the S.C. Schools publication.	5	10	None			

FORM 200

Major Objective: To promote and implement programs to enhance the leadership skills of public education administrators.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.3 The ITV Office will produce two ETV programs (forum type) of thirty minutes duration by January 31, 1978 to discuss leadership skills identified in activity 1.1.	3	6	None			
2.0 Provide technical assistance to school district.	2.1 During the month of September, 1977, the Accreditation and Educational Improvement Section will conduct a one-day workshop for newly-appointed principals and superintendents.	1	6	None			
3.0 Establish Regional Steering Committees	3.1 The Accreditation and Educational Improvement Section will by January, 1978 establish six regional committees consisting of representatives from each district within the region plus representatives of the Accreditation and Educational Improvement Section to accomplish activity 3.2.	4	20	None			
	3.2 The Accreditation and Educational Improvement Section by June, 1978 will conduct a minimum of two committee meetings per region to: a. Identify leadership skill needs within the region.	6					

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	b. Develop plan for FY 79 activities to meet identified regional needs.		60	$6,000			
0 Conduct district long-range planning sessions.	4.1 By June, 1978 the Accreditation and Educational Improvement Section will work with a minimum of six school district management teams to develop long-range district plans.	7	90	None			
	4.2 By June, 1978 the Accreditation and Educational Improvement Section will conduct a minimum of ten planning sessions to assist districts in up-dating their management plans.	8	30	None			
0 Joint sponsorship of annual institutes for principals.	5.1 By June, 1978 the Accreditation and Educational Improvement Section will develop topics jointly with State Administrators Professional Associations designed to improve administrative competency and provide joint sponsorship for annual institutes to upgrade administrative competencies for elementary, middle, and secondary principals.	9	35	None			

Major Objective: To promote and implement programs to enhance the leadership skills of public education administrators.

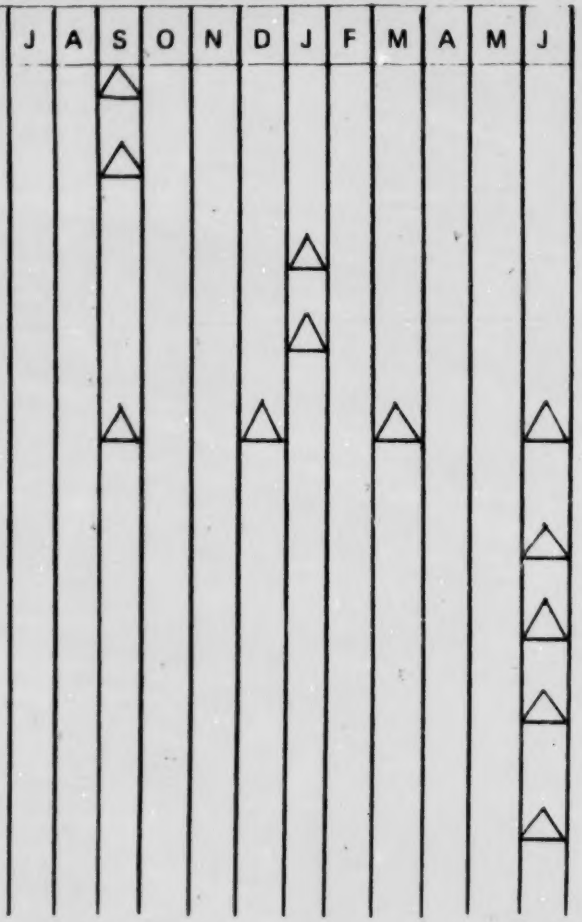
(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	5.2 By June, 1978 the Accreditation and Educational Improvement Section will develop topics jointly with State Administrators Professional Associations designed to improve administrative competency and provide joint sponsorship for annual institutes to upgrade administrative competencies for assistant principals.	10	12	None			

OP FORM 200-A

FISCAL YEAR 78

Objective for 1977-78: By June 1978, 25% of the principals and superintendents within the state will have participated in one or more inservice programs to enhance leadership skills.

MILESTONES	COMPLETION DATE
1. Conduct a one-day workshop for newly-appointed principals and superintendents.	S
2. Conduct a survey of school administrators to identify leadership skills essential to educational administration.	S
3. Produce two ETV programs to discuss leadership skills identified in activity 1.1	J
4. Establish six regional committees to determine leadership skill needs and to develop a plan to meet the needs.	J
5. Submit a minimum of one educational leadership article each quarter to the Office of Public Information for inclusion in the S. C. Schools publication.	S, D, M, J
6. Conduct a minimum of two committee meetings per region to identify leadership skill needs within the region and to develop plan for FY 79 activities to meet identified regional needs.	J
7. Work with a minimum of six school district management teams to develop district long-range district plans.	J
8. Conduct a minimum of ten planning sessions to assist district in up-dating their management plans.	J
9. Develop topics jointly with State Administrators Professional Associations designed to improve administrative competency and provide joint sponsorship for annual institutes to upgrade administrative competencies for elementary, middle, and secondary principals.	J



FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, 25% of the principals and superintendents within the state will have participated in one or more inservice programs to enhance leadership skills.

MILESTONES	COMPLETION DATE
10. Develop topics jointly with State Administrators Professional Associations designed to improve administrative competency and provide joint sponsorship for annual institutes to upgrade administrative competencies for assistant principals.	J A S O N D J F M A M J △

FORM 500

MAJOR OBJECTIVE:

PROMOTION OF BOARDSMANSHIP SKILLS

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT PROGRAMS TO STRENGTHEN THE BOARDSMANSHIP SKILLS OF LOCAL BOARDS OF EDUCATION

Planning Committee Members

D. J. Ashworth, Chairman
E. W. Nunnery
Paul Sandifer
Elmer Knight
Mont Morton
Lewis Lanier

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

Objective for 1977-78: By June 1978, the Department will have identified the elements of effective boardsmanship, determined the continuing needs of South Carolina boardsmen for training and created an awareness of the importance of boardsmanship skills for effective board performance.

Sub-Objective (optional):

Estimated Total Cost: $11,250.

Budget Classification Code			
A	Classified position	E	Tel. & Tel.
B	Temporary help	F	Printing
C	Conf. Expenses, Consultant Expenses & Professional Fees	G	Office Supplies
		H	Ed. Supplies
D	Travel	I	Office Equipment

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Establish working relationship with appropriate organizations.	1.1 By August 31, 1977, the Deputy Superintendent for Administration and Planning or his designate will have established a working relationship with the South Carolina School Boards Association, South Carolina Association of School Superintendents, and other appropriate groups to maximize linkage of joint efforts.	1	3	None			

FORM 200

Major Objective To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
2.0 Conduct surveys to identify the essential elements of boardsmanship, continuing training needs of boardsmen, and develop profile of S. C. boardsmen.	2.1 By August 31, 1977, the Education Products Center will have reviewed the literature concerning a) questionnaire development, b) training needs of boardsmen, and c) elements of effective boardsmanship. Information obtained through the literature review will be transmitted to the Office of Technical Assistance and Surveys by August 31, 1977.	2	15	Included in Office Budget			
	2.2 By October 31, 1977, the Office of Research with the assistance of the Office of Technical Assistance and Surveys will develop a questionnaire for boardsmen which will include but not be limited to questions related to the following areas: a) information required to develop a profile of S. C. boardsmen (ex: number of years of service, age, race, sex, occupation, hours per month devoted to board service, etc.),	3	10	$ 150.		$ 150.	F

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	b) perceptions of boardsmen of methods/means by which the superintendent can enhance the effectiveness of the board c) perceptions of boardsmen on the essential elements of effective boardsmanship, and d) continuing needs of training for effective boardsmanship.						
	2.3 By October 31, 1977, the Office of Research with the assistance of the Office of Technical Assistance and Surveys will develop a questionnaire for superintendents which will include but not be limited to questions related to the following areas: a) perceptions of superintendents of method/means by which the superintendent can enhance the effectiveness of the board b) elements of effective boardsmanship as perceived by superintendents c) continuing training needs of boardsmen.	4	5	$ 100.		$ 100.	F

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.4 The Office of Technical Assistance and Surveys will have distributed the questionnaire for boardsmen and the questionnaire for superintendents to the selected recipients by November 30, 1977.	8	10	$ 200.		$ 200.	D
	2.5 By March 31, 1978, a report containing the results of the surveys will be published by the Office of Technical Assistance and Surveys with production assistance provided by the Education Products Center.	12	20 (writing) 25 (production)	$ 500.		$ 500.	F
	2.6 By April 28, 1978, the publication specified in Activity 2.5 will be disseminated by the Education Products Center. The distribution list for the publication will be jointly determined by the Office of Technical Assistance and Surveys and the Office of Planning.	15	3	Included in Office Budget			

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
3.0 Identify existing resources which could be utilized to enhance boardsmanship skills.	3.1 By October 31, 1977, the Education Products Center will have identified existing resources which could be utilized in developing or conducting training programs to enhance boardsmanship skills. Resources will be identified in at least the following areas: a) training programs, b) printed materials, c) audio-visual materials, d) consultants.	5	15	Included in Office Budget			
4.0 Produce publications.	4.1 By February 28, 1977, the Office of Planning will produce a Manual for South Carolina boardsmen. The Manual will contain basic information related to the state system of public education and the role of the local board of education. Efforts will be made to produce this publication as a joint endeavor of the Department and the South Carolina School Boards Association.	11	45	$4,000.		$4,000.	F

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.2 By May 31, 1978, the Office of Planning will produce a publication on effective boardsmanship.						
	4.2.1 By October 31, 1977, the Education Products Center will a) identify a publication on effective boardsmanship which could be purchased for distribution to S. C. boardsmen, or b) survey the literature on effective boardsmanship to identify background materials for the development of a publication by the Department.	6	15	Included in Office Budget			
	4.2.2 If a suitable publication on boardsmanship is available, the Department will purchase the publication for distribution. The publication will be purchased by the Office of Planning by December 31, 1977.	9	1	$ 2,500.		$ 2,500.	H

OP FORM 200-A

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.2.3 If a suitable publication is unavailable, the Department will initiate the development of a publication on effective boardsmanship. By May 31, 1978, the Office of Planning will produce a publication on effective boardsmanship with production assistance provided by the Education Products Center.	16	45 25 (production)	$2,000		$2,000	F
	4.2.4 By June 30, 1978, the Education Products Center will disseminate the publication developed in Activity 4.2.3.	18	3	Included in Office Budget			
5.0 Determine components of programs to enhance boardsmanship skills.	5.1 By March 31, 1978, the Planning Committee to Strengthen Boardsmanship Skills will determine the components of a	13	3	Included in Office Budget			

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	continuous program to enhance the skills of boardsmanship. The working paper which will be produced by the Planning Committee will be the basis for training program development in FY 79, FY 80, and FY 81.						
6.0 Initiate awareness activities	6.1 By June 30, 1978, the Office of Public Information will publish a series of articles on boardsmanship in S. C. Schools.	19	10	Included in Office Budget			
	6.2 By June 30, 1978, the Office of Public Information will produce a series of articles on boardsmanship for publication in the SCSBA newsletter (subject to agreement by SCSBA)	20	10	Included in Office Budget			
	6.3 By June 30, 1978, the Office of Public Information will have prepared and disseminated news releases on various training activities and training products.	21	As required	Included in Office Budget			

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
7.0 Initiate first-phase components of skill-building program.	7.1 By October 31, 1977, the Office of Planning will schedule a meeting of school superintendents for the following purposes: a) to discuss the superintendent's role in enhancing board effectiveness b) to explain the four year plan to meet the boardsmanship objective c) to explain the first year's plan in detail d) to obtain input from the superintendents for the second, third, and fourth year plans.	7	10	Included in Office Budget			
	7.2 By June 30, 1978, the Office of Public Information will develop three slide/tape presentations for use by boards during board meetings during FY 78. The topics for the presentations are as follows: 1) the legal base for education 2) the role of the local board of education 3) effective boardsmanship						

Major Objective: To promote and implement programs to strenghten the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	7.2.1 By January 31, 1978, the Education Products Center will have identified background materials to be utilized in the development of the three slide/tape presentations.						
	7.2.2 By March 31, 1978, the Office of Planning will produce the background papers utilizing the information identified by the Education Products Center in Activity 7.2.1. The backgound paper and the information identified by the Education Products Center will be utilized by the Office of Public Information in the development of the three slide/tape presentations.						

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	7.2.3 By June 30, 1978, the Office of Public Information will produce three slide/tape presentations.	22	50	$ 1,800.		$ 1,800.	C
	7.2.4 By June 30, 1978, the slide/tape presentations will be disseminated by the South Carolina School Boards Association or the Education Products Center for use by local boards of education throughout the state.	23	3	Included in Office Budget			
	7.3 By May 31, 1978, the Office of Planning will develop a two-day orientation program for new members. Efforts will be made to work closely with the South Carolina School Boards Association in the development of the program.	17	80	Included in Office Budget			
	7.4 By June 30, 1978, the orientation program will be conducted on a pilot or regional basis.	24	2/8	Included in Office Budget			

Major Objective: To promote and implement programs to strengthen the boardsmanship skills of local boards of education.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	7.5 By June 30, 1978, the following documents will be transmitted to chairmen of local boards of education as information: (from the Office of Planning) a) State legislation b) landmark court decisions c) rules of the State Board (from the Education Products Center) a) listing of publications available from the Department	25	25	Included in Office Budget			

OP FORM 200-A

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have identified the elements of effective boardsmanship, determined the continuing needs of South Carolina boardsmen for training and created an awareness of the importance of boardsmanship skills for effective board performance.

MILESTONES	COMPLETION DATE
1) Establish working relationship with the South Carolina School Boards Association, etc. to maximize linkage of joint efforts.	A
2) Review literature related to boardsmanship in preparation for conducting survey of boardsmen.	A
3) Develop questionnaire to survey boardsmen.	O
4) Develop questionnaire to survey administrators.	O
5) Identify resources which would be utilized in conducting training programs to enhance boardsmanship.	O
6) Identify publication on effective boardsmanship or survey the literature to identify background information for the development of a publication.	O
7) Schedule a meeting of school superintendents to initiate the first phase components of skill building program.	O
8) Distribute the questionnaire for boardsmen and superintendents.	N
9) Purchase publication on effective boardsmanship if available.	D
10) Identify background materials to be utilized in the development of three slide tape presentation.	J
11) Produce a manual for South Carolina boardsmen.	F

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have identified the elements of effective boardsmanship, determined the continuing needs of South Carolina boardsmen for training and created an awareness of the importance of boardsmanship skills for effective board performance.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
12) Publish a report on results of the boardsmen and administrator surveys.	△
13) Determine the components of a continuous program to enhance boardsmanship skills.	△
14) Develop background information for the development of three slide/tape presentations.	△
15) Disseminate the results of the boardsmen and administrator surveys.	△
16) Produce a publication on effective boardsmanship if one is not available for purchase.	△
17) Develop a 2 day orientation program for new board members.	△
18) Disseminate the publication on effective boardsmanship.	△
19) Publish a series of articles on boardsmanship in South Carolina Schools.	△
20) Produce a series of articles on boardsmanship for publication in the South Carolina School Board Association newsletter.	△
21) Prepare and disseminate news releases on various training activities and products.	△
22) Produce three slide/tape presentations for use by boards during board meetings.	△
23) Disseminate the slide/tape presentation.	• △

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have identified the elements of effective boardsmanship, determined the continuing needs of South Carolina boardsmen for training and created an awareness of the importance of boardsmanship skills for effective board performance.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
24) Conduct orientation program for new board members on a pilot or regional basis.	△
25) Disseminate four documents specified in activity 7.5 to chairman of local boards.	△

FORM 500

MAJOR OBJECTIVE:

PROVISION OF QUALIFIED PERSONNEL

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE PROGRAMS TO PROVIDE ADEQUATE AND QUALIFIED PROFESSIONAL AND PARA-PROFESSIONAL PERSONNEL TO STAFF THE STATE'S EDUCATIONAL SYSTEM

Planning Committee Members

John Maynard, Chairman
Tom Parks
L. L. Lewis
Robert Black
Joel Taylor
Jo Ann Kerrey
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Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To Promote Programs to Provide Adequate and Qualified Professional and Para-Professional Personnel to Staff the State's Educational System.

Objective for 1977-78: By June 1978, the Department will have conducted activities designed to provide adequate and qualified professional and para-professional personnel to staff the state's educational system.

Sub-Objective (optional):

Estimated Total Cost: $14,100

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Coordinate the evaluation of eleven teacher education programs in South Carolina institutions of higher education.	1.1 During July, 1977, the Office of Teacher Education and Certification will develop a list of potential evaluation committee members. From this list teams will be selected to conduct evaluation visits for eleven teacher education programs in institutions of higher education.	1	14	(none)			
	1.2 During July, 1977, the Office of Teacher Education and Certification will schedule visits to eleven institutions of higher education which are due for a reevaluation of their teacher education programs.	2	7	(none)			
	1.3 From November, 1977, through May, 1978, the Office of Teacher	9	36	7,500	7,500		CD

FORM 200

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	Education and Certification will coordinate scheduled visits.						
	1.4 From November, 1977, through May, 1978, the Office of Teacher Education and Certification will conduct a survey of institutions of higher education to determine the status of development of performance-based teacher education programs in the state.	10	20	(none)			
	1.5 From November, 1977, through May, 1978, the Office of Teacher Education and Certification will assist institutions of higher education in developing plans for early student experiences in the schools and extended periods of student teaching.	11	20	500	500		D
2.0 Assist school districts to develop programs of in-service education for professional and para-professional personnel.	2.1 From September, 1977, through December, 1977, the Office of Teacher Education and Certification will coordinate activities of a task force to develop proposed policy to limit credit for renewal of teachers' certificates to professional education improvement plans developed by school districts and individual teachers.	3	20	500	500		CDG

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.2 In January, 1978, the task force will present a proposed policy for certificate renewal to the State Board of Education.	4	5	(none)			
	2.3 From January, 1978, through May, 1978, the Office of Teacher Education and Certification will assimilate and report in-service activities from other offices in the Department.	12	30	(none)			
3.0 Assist school districts with planning for recruitment, assignment, and utilization of professional and para-professional personnel.	3.1 From March, 1978, through June, 1978, the Office of Teacher Education and Certification will conduct a study of teacher supply and demand and provide reports to the State Board of Education, the teacher education institutions, and the school district superintendents.	15	50	2000	2000		BG
	3.2 In June, 1978, the results of the supply and demand study will be presented to the State Board of Education with recommendations for future policy.	16	5	(none)			

Major Objective: To Promote Programs to Provide Adequate and Qualified Professional Personnel and Para-Professional Personnel to Staff the State's Educational System

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.3 From July, 1977, through June, 1978, the Office of Teacher Education and Certification will operate an employer/employee information exchange to serve as a liaison between employing school districts and certified teachers seeking employment.	13	50	500	500		BG
	3.4 By February, 1978, the Office of Teacher Education and Certification will develop a plan to relate the deficiencies reported in the BEDS data to the supply and demand study and prepare appropriate reports.	6	20	(none)			
	3.5 From January, 1978, through June, 1978, the Office of Teacher Education and Certification will coordinate the activities of a committee to develop a simplified evaluation instrument for the performance of teachers and administrators.	14	30	1000	1000		CD
	3.6 By March, 1978, the Office of Teacher Education and Certification will assess the assignment and utilization of para-professional personnel in the public schools of the state.	7	20	200	200		B

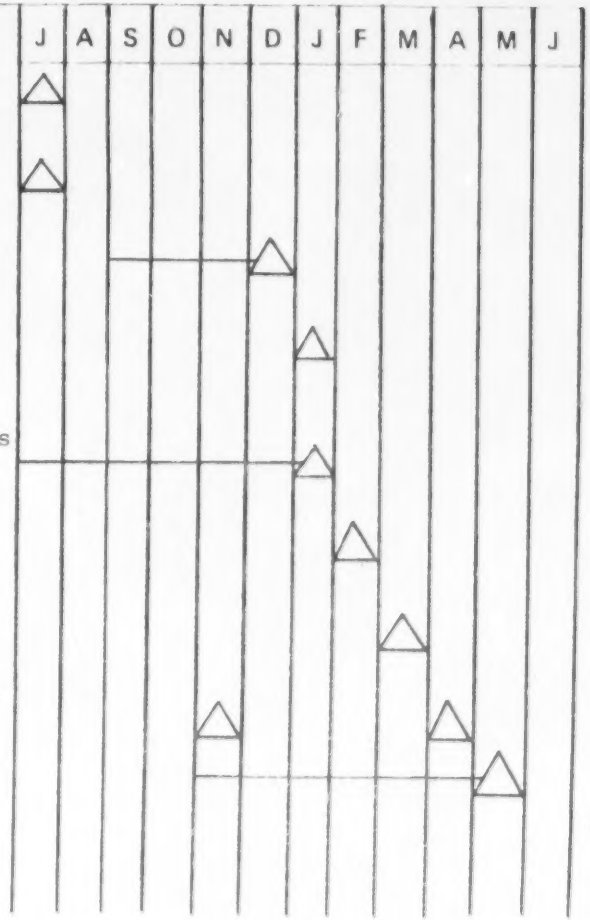
Major Objective: To Promote Programs to Provide Adequate and Qualified Professional Personnel and Para-Professional Personnel to Staff the State's Educational System.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4.0 Review teacher certification policies and procedures.	4.1 From July, 1977, through January, 1978, the Office of Teacher Education and Certification will monitor and analyze the effects of revised teacher certification requirements and prepare appropriate reports for the State Board of Education.	5	20	(none)			
	4.2 In November, 1977, and April, 1978, the Office of Teacher Education and Certification will hold meetings involving representatives of institutions of higher education and the public schools to assess the effects of revised certification requirements.	8	20	1400	1400		C

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have conducted activities designed to provide adequate and qualified professional and para-professional personnel to staff the state's education system.

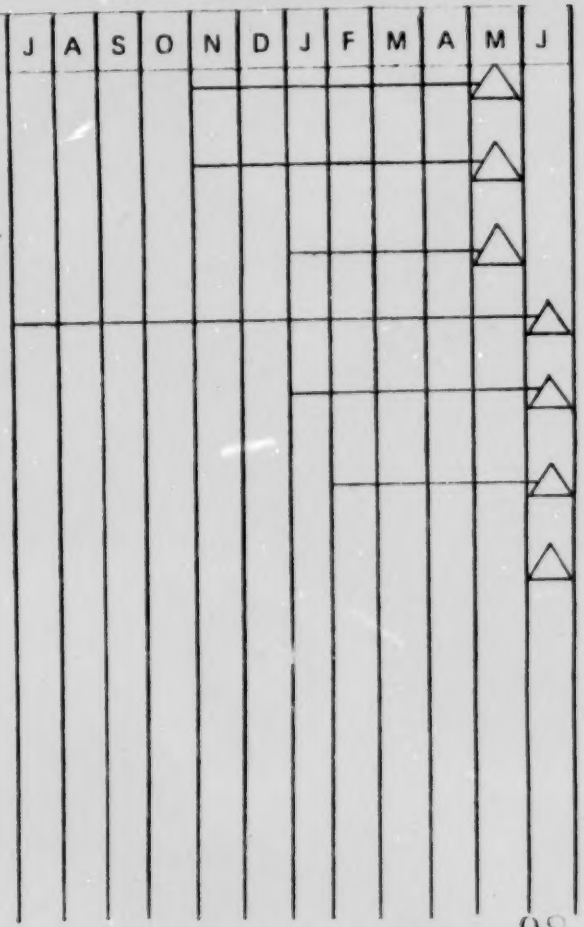
MILESTONES	COMPLETION DATE
1. Select evaluation teams to conduct evaluation visits for eleven teacher education programs in institutions of higher education.	J
2. Schedule visits to eleven institutions which are due for a reevaluation of their teacher education program.	J
3. Coordinate activities of a task force to develop proposed policy to limit credit for renewal of teacher's certificates to professional education improvement plans developed by school districts and individual teachers.	D
4. Present a proposed policy for certificate renewal to the State Board of Education.	J
5. Monitor and analyze the effects of revised teacher certification requirements and prepare appropriate reports for the State Board of Education.	J
6. Develop a plan to relate the deficiencies reported in the BEDS data to the supply and demand study and prepare appropriate reports.	F
7. Assess the assignment and utilization of para-professional personnel in the public schools of the state.	M
8. Meet with representatives from institutions of higher education and the public schools to assess the effects of revised certification requirement.	N, A
9. Coordinate scheduled visits to eleven institutions of higher education.	M



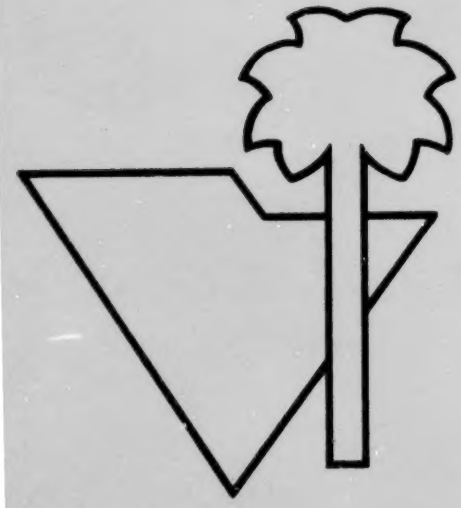
FORM 500

Objective for 1977-78: By June 1978, the Department will have conducted activities designed to provide adequate and qualified professional and para-professional personnel to staff the state's education system.

MILESTONES	COMPLETION DATE
10. Conduct a survey of institutions of higher education to determine the status of development of performance-based teacher education programs in the state.	
11. Assist institutions of higher education in developing plans for early student experiences in the schools and extended periods of student teaching.	
12. Assimulate and report inservice activities from other offices in the Department.	
13. Operate an employer/employee information exchange.	
14. Coordinate the activities of a committee to develop a simplified evaluation instrument for the performance of teachers and administrators.	
15. Conduct a study of teacher supply and demand and provide reports to the State Board of Education, teacher education institutions, and school districts and superintendents.	
16. Present the results of the supply and demand study to the State Board of Education.	



FORM 500



MAJOR OBJECTIVE:

PROVISION OF PUBLIC KINDERGARTEN

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROVIDE A STATEWIDE PUBLIC KINDERGARTEN PROGRAM AVAILABLE TO ALL FIVE-YEAR-OLD CHILDREN IN SOUTH CAROLINA BY 1978

Planning Committee Members

Joel Taylor, Chairman
Phyllis Ford
Barbara Peterson
Carol Fusco
Ron West
Charles Burnett

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

Objective for 1977-78: By June 1978, a statewide kindergarten program will have been established and made available to all five-year-old children in South Carolina.

Sub-Objective (optional): _____

Estimated Total Cost: _____

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Allocate all available kindergarten units to local school districts.	1.1 In May, 1977, the Chief Supervisor and early childhood education staff will develop a document entitled, "District Plan for Serving Kindergarten Children", which will require the district to supply information relative to: a. finances b. enrollment c. transportation d. facilities e. staff		3				
	1.2 Immediately upon passage of the Appropriations Bill for the fiscal year 1978, the Chief Supervisor will notify each District Superintendent that		2	$50	$50		G

FORM 200

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.2 (continued) applications for kindergarten units may be submitted. A district plan for serving all kindergarten children whose parents choose for them to attend in 1977-78 will be required. Completion date: July 31, 1977.						
	1.3 In July, 1977, the Chief Supervisor and early childhood education staff will review and recommend for approval kindergarten application grants for the operation of state kindergarten units for the 1977-78 school year. It is anticipated that 55 new units will need to be added in order to meet the 1977-78 objective. School districts will be notified regarding final approval of applications by August 1, 1977.		3	$25	$25		G
2.0 Assist districts in the implementation of allocated kindergarten units to accommodate all five-year-olds	2.1 The early childhood education staff, in August and September, with the assistance of the Office of Public Information will provide statewide publicity in an effort to		2				

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
2.0 (continued) whose parents choose for them to attend in 1977-78.	2.1 (continued) promote full implementation of the kindergarten program in 1977-78.						
	2.2 The early childhood education staff members will, in July, August, and September meet with local school district personnel to assist individual school districts with plans for full implementation of the kindergarten program. Districts will be selected according to needs determined through the review of "District Plan for Serving Kindergarten Children" as submitted under Activity 1.2. Other requests for assistance will be granted, according to staff time available, with approval of the Chief Supervisor.		16	$320	$320		D
	2.3 The early childhood education staff will coordinate the development of a publication for elementary school principals entitled: The School Principal's Role and Responsibility for Early Childhood Programs. This publication		16	$9,000		$5,800 1,000 2,200	C G F

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.3 (continued) will be completed by October 31, 1977, and disseminated at meetings of administrators scheduled during FY 78 by the Accreditation and Educational Improvement Section. Completion date: June 30, 1978.						
	2.4 In October, the early childhood education staff, with the assistance of the Education Products Center, will develop and produce a thirty-minute slide tape presentation on the statewide kindergarten program. A ten-minute adaptation will be produced for TV. The program will be scheduled on ETV as well as made available to school districts upon request. Completion date: October 31, 1977.		10	$160	$100 60		G D

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
3.0 Provide services to improve the competencies of administrators and kindergarten teachers in the area of early childhood education.	3.1 The early childhood education staff, in July, will prepare a packet of information including the state kindergarten guide, suggestions for teaching units and list of materials and equipment for newly employed kindergarten teachers and aids concerning the kindergarten program.		4	$100	$100		G
	3.2 During the month of August, 1977, the early childhood education staff, with the aid of consultants, will conduct a two-day preservice workshop for all new kindergarten teachers and aids. The number and location will be determined by the number of new units according to geographic distribution.		20	$875	$300 75 500		C G D
	3.3 A series of one-day workshops for kindergarten teachers, early childhood education coordinators and administrators will be held during January and February, 1978. The number and location will be determined by the Potential number of participants regionally. The topic(s) selected for major emphasis will be determined by the		10	$850	$500 50 300		C G D

Major Objective: To provide for a statewide kindergarten program available to five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.3 (continued) end of the year evaluation data from the 1976-1977 school year.						
	3.4 During FY 78 the early childhood education staff will conduct at least eight district-level workshops for kindergarten teachers and aids as indicated by greatest needs.		10	$290	$ 50 240		G D
	3.5 The early childhood education staff will continue throughout the year to preview available materials and equipment for early childhood education programs and evaluate their appropriateness for utilization in continuing in-service activities for teachers and aides. A list of recommendations by categories will be developed and disseminated upon request. Completion date: June 30, 1978.		10	$ 50	$ 50		G
	3.6 The State Department of Education, in cooperation with the School of Early Childhood Education, College of Education, University of South Carolina, will sponsor		12	$250*	$ 50 100 100		E F G

* The institute will otherwise be self-supporting

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.6 (continued) an institute for early childhood teachers in June, 1978.		9	$120	$120		C
	3.7 The early childhood education staff will work cooperatively with ITV in the development and/or selection of at least three programs. These will be shown on ETV (fall, winter, spring) and will provide continuing in-service training for early childhood personnel. Completion date: May 30, 1978.		6	$300	$250 50		C G
	3.8 The early childhood education staff will plan and conduct two conferences (fall and spring) for district-level personnel responsible for coordinating early childhood activities in their respective districts: Completion date: May 15, 1978.		8	$500	$500		G
	3.9 The early childhood staff, with the assistance of the Education Products Center, will prepare two newsletters for dissemination to all kindergarten teachers (fall and spring issues). Published information will include curriculum ideas and suggestions						

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Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.9 (continued) for programs for handicapped, working with parents as well as information on new resource materials and conference and events scheduled.						
	3.10 The early childhood education staff will select and assist at least three school districts in implementing local curriculum plans following the model developed by the spring, 1977, task force committee. Completion date: May, 1978.		6	$180			D
	3.11 From September 1, 1977, to May 30, 1978, the early childhood education consultants will visit and evaluate the instructional program in all new kindergarten units (estimate 55) and at least 40 additional units opened prior to the 1977-78 school year. Appropriate recommendations will be made according to the individual classroom finding. The data gathered will also be used to develop strategies for strengthening the program the following year.		30	$900	$900		D

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4.0 Explore options for full-day kindergarten program.	4.1 In September, the Chief Supervisor, with the aid of the early childhood staff will develop criteria for establishing an option for full-day kindergarten programs during the 1978-79 school year in communities where the needs are greatest.		1				
	4.2 State funds will be requested in October, 1977, by the State Department of Education to develop a full-day option for the public kindergarten program to be initiated in the 1978-79 school year. It is anticipated that the percentage of the five-year-old population that can be served in public kindergarten will be increased by 5%. In the first year of the pilot effort 75 additional kindergarten teachers will be requested.		2	$1,000,000	$1,000,000		Flow-through funds
	4.3 The School Services Section will attempt to obtain funding for a contract for an evaluation study during the 1977-78 school year on the comparison of half-day kindergarten versus full-day kindergarten. The evaluation						

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.3 (continued) would include such things as the effect on the child's learning experiences, meeting of family needs, the cost factor, and an analysis of administrative problems incurred. Completion date: June 30, 1978.						
5.0 Assess the ramifications of the Education Finance Act of 1977 and its impact on the kindergarten program.	5.1 In September, 1977, the Chief Supervisor of the School Services Section will conduct a study of the 1977 Educational Finance Act to determine its effect on the anticipated revenue for the support of the FY 79 kindergarten program in school districts. Other needs for including kindergarten as an integral part of the public education system resulting from the 1977 Act will be reviewed and written into a summary report.		3				
	5.2 Based on the findings in Activity 5.1, any additional legislation needed will be recommended to the State Board of Education for submission to the chairman of the House Education Committee and the chairman of the Senate Education Committee with a						

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	request that it be pre-filed as legislation to be enacted by the 1978 General Assembly. Completion date: November 15, 1977.						
	5.3 A study will be made of the Defined Minimum Program to determine the implications for changes resulting from the enactment of the kindergarten provisions included in the 1977 School Finance Act. Recommendations will be made for changes, if needed, by the Chief Supervisor of the School Services Section by November 30, 1977.						
6.0 Promote State Department inter-office and inter-agency coordination in the area of early childhood.	6.1 From July to October, the early childhood staff will review, evaluate and make recommendations for extended day kindergarten applications in cooperation with the Office of Federal Programs.		6				
	6.2 During FY 78 the early childhood education staff will assist the SDE migrant program supervisor in planning and implementing migrant programs for children under six. Completion date: June 30, 1978.		6	$90	$90		D

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	6.3 During FY 78 the early childhood consultants and assigned consultants with the Office of Programs for the Handicapped will coordinate efforts in providing programs for handicapped children under six. Completion date: June 30, 1978.		4				
	6.4 The early childhood education staff will compile and present information pertaining to the kindergarten program to area and school district transportation supervisors who attend the department SDE scheduled meetings during the summer of 1977. Completion date: August 31, 1977.		2				
	6.5 The early childhood education staff will cooperate with the Accreditation and Educational Improvement Section in providing information to elementary principals relative to early childhood education programs at scheduled workshops and/or conferences. Completion date: June 30, 1978.		4	$120	$120		D

Major Objective: To provide for a statewide kindergarten program available to all five-year-old children by 1978.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	6.6 The Chief Supervisor of the School Services Section, with the aid of the assigned Office of Finance accountant, will obtain financial assistance for school districts to continue CETA kindergarten aides' salaries begun during the 1975-76 school year. This contractual arrangement will be between the SDE and the participating school districts under the state-level contract with the Office of Manpower Planning and Coordination, Office of the Governor. Completion date: June 30, 1978, or earlier, depending on the availability of federal Manpower funds.		30			CETA	Flow through to Districts

FISCAL YEAR 78

Objective for 1977-78: By June 1978, a statewide kindergarten program will have been established and made available to all five-year-old children in South Carolina.

MILESTONES	COMPLETION DATE
1) Obtain funding for contract for evaluation on comparison of half-day versus full day kindergarten. 4.3	J
2) Develop document entitled "District Plan for Serving Kindergarten Children." 1.1	J
3) Notify district superintendents that applications for kindergarten units may be submitted. 1.2	J
4) Review and recommend applications for kindergarten units. 1.3	J
5) Prepare packet of information for newly employed kindergarten teachers and aides. 3.1	J
6) Compile and present information pertaining to kindergarten program to school district transportation supervisors. 6.4	A
7) Conduct workshop for new kindergarten teachers and aides. 3.2	A
8) Provide statewide publicity to promote full implementation of kindergarten program. 2.1	S
9) Assist school districts with plans for full implementation of kindergarten program. 2.2	S
10. Develop criteria for establishing an option for full-day kindergarten programs. 4.1	S

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, a statewide kindergarten program will have been established and made available to all five-year-old children in South Carolina.

MILESTONES	COMPLETION DATE
11) Study 1977 Educational Finance Act to determine its effect on support for FY 79 kindergarten program; review other needs and make summary report. 5.1	△ Sept
12) Review and make recommendations for extended day kindergarten applications. 6.1	△ Oct
13) Request funds to develop full-day option for public kindergarten program. 4.2	△ Oct
14) Develop and produce slide/tape presentation on statewide kindergarten program. 2.4	△ Oct
15) Coordinate development of publication: The School Principal's Role and Responsibility for Early Childhood Programs. 2.3	△ Oct
16) Request that any additional legislation needed to support kindergarten as an integral part of the public school system be pre-filed to be enacted by the 1978 General Assembly. 5.2	△ Nov
17) Study Defined Minimum Program to determine if changes are needed resulting from enactment of kindergarten provisions in the 1977 School Finance Act. 5.3	△ Nov
18) Conduct series of one-day workshops. 3.3	△ Feb
19) Prepare two newsletters for dissemination to kindergarten teachers. 3.9	△ Apr

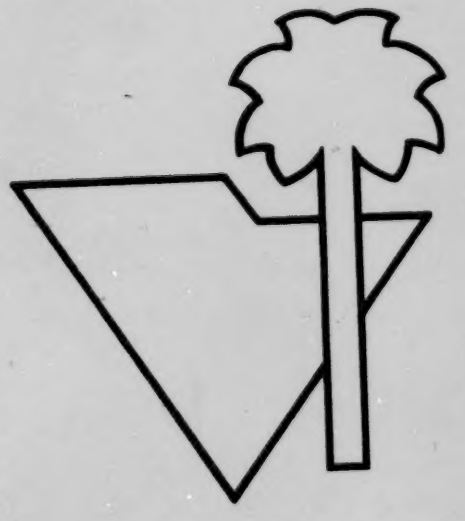
J A S O N D J F M A M J

FORM 500

Objective for 1977-78: By June 1978, a statewide kindergarten program will have been established and made available to all five-year-old children in South Carolina.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
20) Select and assist three school districts in implementing curriculum plans. 3.10	△ △
21) Visit and evaluate program in all new kindergarten units and some continuing units. 3.11	△
22) Preview and evaluate appropriate materials for utilization in inservice sessions. 3.5	△
23) Conduct eight district-level workshops according to need. 3.4	△
24) Conduct a fall conference and another in the spring. 3.8	△
25) Develop programs to be shown on ETV to provide inservice training. 3.7	△
26) Sponsor Summer Institute for Early Childhood Education. 3.6	△
27) Assist in planning migrant programs for children under six. 6.2	△
28) Assist in coordinating programs for handicapped children under six. 6.3	△
29) Obtain financial assistance from Office of Manpower Planning and Coordinating for continuation of CETA kindergarten program. 6.6	△
30) Cooperate with Accreditation and Educational Improvement Section in providing information relative to early childhood education. 6.5	

FORM 500



MAJOR OBJECTIVE:

EDUCATION FOR THE HANDICAPPED

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROVIDE AN APPROPRIATE PROGRAM OF SPECIAL EDUCATION AND RELATED SERVICES FOR ALL YOUTH WITH PHYSICAL, MENTAL, OR EMOTIONAL HANDICAPPING CONDITIONS BY 1978

Planning Committee Members

Robert S. Black, Chairman
Carolyn S. Boney
Carolyn C. Morris
Dave Christiansen
Emily Owens
Elizabeth Marcum
Mike Lewis
Frances Boswell
Mary Ginn
Charles Burnett

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for all Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

Objective for 1977-78: By June 1978, each school district in the state will have available an appropriate program of special education and related services for all eligible youth with physical, mental, or emotional handicapping conditions.

Sub-Objective: (1) By June 1978, each school district will have developed a system to locate, identify, and evaluate all handicapped children resident of the district. (2) By June 1978, each school district will provide or have available a full and appropriate program of special education and related services for all handicapped children of legal school age.

Estimated Total Cost: $312,340

Budget Classification Code			
A	Classified position	E	Tel. & Tel.
B	Temporary help	F	Printing
C	Conf. Expenses, Consultant Expenses & Professional Fees	G	Office Supplies
		H	Ed. Supplies
D	Travel	I	Office Equipment
		J	Scholarships
		K	Contractual Services-Deaf-Blind
		L	Contractual Services-Regional Resource Cente

Note: An asterisk beside a dollar figure in the resource columns indicates that the activity is to be supported by federal funds which have not yet been received by the Department.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Facilitate the development of high quality programs for the handicapped.	1.1 By October 1, 1977 the Office of Programs for the Handicapped will award two hundred seventy six (276) traineeships under Public Law 93-380, as amended, Part D, to public school personnel engaged in the education of the handicapped.	5	35	$69,100		$69,000* 100*	J G
	1.2 By October 15, 1977, January 15, 1978, and April 15, 1978, the Office of Programs for the Handicapped will disseminate a newsletter to administrators and teachers of the handicapped apprising them of administrative and instructional aspects in the area of education for handicapped pupils.	26	60	$ 2,600	$2,100 500		F G

FORM 200

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.3 By November 15, 1977, the Office of Programs for the Handicapped will award Education of the Handicapped Act, Part B, grant documents for P.L. 94-142 entitlements.	12	30	None			
	1.4 By May 1, 1978, the Office of Teacher Education and Certification and the Office of Programs for the Handicapped will have conjointly recommended appropriate credentials/certification requirements for personnel providing support services to handicapped children.	30	60	None			
	1.5 By May 31, 1978, the Office of Programs for the Handicapped will develop a handbook for hearing officers outlining roles and responsibilities in due process proceedings regarding the evaluation and placement of handicapped pupils. The publication will be disseminated to LEA's as a resource for their hearing officers.	35	30	$400		$350 50	F G
	1.6 By December 15, 1977, a model program for trainable mentally handicapped pupils on the	16	40	$350	$300 50		F G

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	secondary level will be developed and disseminated to all superintendents and district coordinators of programs for the handicapped.						
	1.7 By March 15, 1978, guidelines delineating lines of responsibility for educational/ vocational services to mentally handicapped pupils at the district level will be developed via a cooperative agreement between the Office of Vocational Education and the Office of Programs for the Handicapped.	22	25	None			
	1.8 By April 15, 1978, a pamphlet entitled "Teaching Self-Help in Bodily Functions" will be developed by the Office of Programs for the Handicapped and disseminated to appropriate local school district personnel.	27	20	$200	$150 50		F G
	1.9 By April 1, 1978, the Office of Programs for the Handicapped will develop conjointly with the Office of Instructional Television a videotaped inservice training film. This film will relate to screening and identification	23	10	$60	$60		F

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	procedures and administrative steps necessary prior to direct service delivery with respect to the area of emotionally handicapped. Following use at specific conferences, this video tape will be made available to district personnel upon request.						
	1.10 By October 30, 1977, and February 28, 1978, two (2) one-day conferences will be conducted for teachers of hearing handicapped pupils entitled, respectively, "Curriculum for Hearing Handicapped Pupils" and "Speech for Hearing Handicapped Pupils."	20	8	$1,100		$1,100	C
	1.11 By October 30, 1977, an annual collection/dissemination system will be developed and implemented for recruitment of teachers of hearing handicapped pupils.	10	10	$ 100	$100		G
	1.12 By May 30, 1978, the Office of Programs for the Handicapped in conjunction with the Department of Health and Environmental Control will develop a publication relative to hearing conservation policies and procedures contingent upon approval	33	20	$ 500		$450 50	F G

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	of both the State Department of Education and the Department of Health and Environmental Control.						
	1.13 By June 30, 1978, the Office of Programs for the Handicapped in conjunction with the Department of Health and Enviromental Control will conduct a state-wide awareness conference relative to comprehensive local or regional hearing conservation. This activity is contingent upon approval by the State Department of Education and the Department of Health and Environmental Control of hearing conservation policies.	42	5	$150	$150		C
	1.14 By December 1, 1977, the Office of Programs for the Handicapped will develop a handbook entitled "The Role of Teacher Aides in Programs for the Handicapped". This publication will be disseminated to coordinators of programs for the handicapped.	15	30	$350		$300 50	F G

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.15 By March 1, 1978, the Office of Programs for the Handicapped will develop a Master Plan for comprehensive regional service delivery to low incidence handicapped pupils.	21	20	None			
	1.16 By June 15, 1978, the Office of Programs for the Handicapped will develop a publication relative to strategies for implementation of programs for low incidence handicapped pupils as outlined in the Master Plan.		20	$750	$700 50		F G
	1.17 By May 31, 1978, the consultant for speech/language handicapped will conduct four (4) conferences for speech/language clinicians on the development of Individualized Education Plans for speech/language handicapped and the coordination of plans among related personnel (teachers, parents, etc.)	37	11	$100		$100	C
	1.18 By August 31, 1977, the Office of Programs for the Handicapped will make recommendations to the Deputy Superintendent for Instruction for updating	1	20	None			

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.18 (continued) and revising the "Procedures for Survey, Screening, Evaluation, Placement, and Dismissal of Children Into/Out of Programs for the Handicapped".						
	1.19 By September 3, 1977, a "Report on Psychology in the Schools" will be published and disseminated to superintendents, school psychologists, district coordinators of programs for the handicapped, and higher education training programs.	2	25	$200		$150 50	F G
	1.20 By October 31, 1977, the consultant for psychological services will conduct a one (1) day conference for school psychologists relating to pluralistic assessment and assessment of adaptive behavior.	11	5	$500		$500	C
	1.21 By April 15, 1978, the South Carolina Learning Resource Center will conduct one (1) state-wide workshop for district coordinators of programs for the handicapped and teachers of the handicapped regarding the utilization of instructional materials and	25	4	$150		$150*	C

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.21 (continued) media for the education of handicapped pupils.						
	1.22 By May 1, 1978, the South Carolina Learning Resource Center will have reviewed and disseminated to local school district personnel information regarding promising practices in the education of the handicapped.	31	4	None			
	1.23 By May 30, 1978, a continuation proposal will have been developed by the South Carolina Learning Resource Center and submitted to the Southeast Learning Resource Center.	32	10	None			
	1.24 By October 15, 1977, the South Carolina Learning Resource Center will publish and disseminate to district coordinators of programs for the handicapped the supplement to the Annotated Materials Catalog.	6	10	$175		$125* 50*	F G
	1.25 By June 30, 1978, the Regional Resource Center Continuation Proposal will be submitted to the Southeast Learning Resource Center for the purpose of providing comprehensive	39	10	None			

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.25 (continued) educational evaluations and prescriptions for severely handicapped children.						
	1.26 By October 20, 1977, a meeting of the Advisory Committee on Education of Deaf/Blind will be held in Columbia to review the existing deaf-blind program and make recommendations relative to the future development of services to deaf-blind children.	7	3	None			
	1.27 By January 20, 1978, the consultant for deaf-blind will have prepared a continuation proposal for services to deaf-blind children during the 1978-79 school year.	17	20	None			
	1.28 By February 24, 1978, the Office of Programs for the Handicapped will conduct three (3) workshops in Columbia, Spartanburg, and Charleston for administrators, teachers, and other professionals working with deaf-blind pupils. The topic of these workshops is "Prevocational Training for Deaf-Blind Pupils".	19	9	$600		$600	C

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.29 By June 30, 1978, the Office of Programs for the Handicapped will have subcontracted educational services for deaf-blind pupils consistent with funds received for this purpose.	41	15	$232,205		$232,205*	K
.0 Develop systems to interface all agencies providing educational programs for handicapped children.	2.1 By September 15, 1977, the Office of Programs for the Handicapped will design and recommend to the Deputy Superintendent for Instruction formats for the development of educational standards for other agencies serving handicapped children. Approved formats will be utilized in the development of Educational Standards for participating agencies.	3	30	None			
	2.2 By September 30, 1977, December 30, 1977, March 30, 1978 and June 30, 1978, reports will be furnished to all state agencies/associations participating in the interagency referral system for unserved handicapped children and youth regarding the number of children receiving and not receiving special education programs/related services.	40	12	None			

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.3 By May 1, 1978, the Office of Programs for the Handicapped will develop and recommend to the Deputy Superintendent, Division of Instruction, cooperative agreements with the Department of Health and Environmental Control, Vocational Rehabilitation, and School for the Deaf and Blind. The purpose of the agreements is to dichotomize the population served by each agency.	28	50	None			
	2.4 By February 1, 1978, the Office of Programs for the Handicapped and the Department of Health and Environmental Control will cooperatively develop and submit to their respective agencies a draft of recommended cooperative hearing conservation policies outlining a comprehensive program of identification and diagnosis of all hearing handicapped children in South Carolina.	18	25	None			
	2.5 By June 30, 1978, the Office of Programs for the Handicapped will conduct two (2) site visits to each agency subcontracting with the State Department of Education to provide educational programs	43	20	None			

Major Objective: To Provide an Appropriate Program of Special Education and Related Services for All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.5 (continued) for deaf-blind children in order to monitor and meet specifications required in subcontracts.						
3.0 Develop systems to insure that all handicapped children as specified in Article 4.1 of the South Carolina Code and Public Law 94-142 are accorded an opportunity to enroll in an appropriate educational program.	3.1 By September 30, 1977, the booklet, "Census of Adolescents and Tracking of Children with Handicaps", will be updated by the Office of Programs for the Handicapped and disseminated to local school districts and other agencies providing services to handicapped children.	4	20	$900		$850 50	F G
	3.2 By October 29, 1977, the Office of Programs for the Handicapped will publish and disseminate the "Data Report on Programs for the Handicapped 1976-77" to superintendents, district coordinators, institutions of higher education legislative committees and selected individuals.	9	25	$1,050		$1,000 50	F G
	3.3 By October 29, 1977, the Office of Programs for the Handicapped will conduct a Fall Administrators' Conference in Columbia relating to new rules, regulations and practices in the operation of public school programs for the handicapped.	8	20	$300	$300		C

Major Objective: To Provide an Appropriate Program of Special Education and Related Services to All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.4 By November 29, 1977, the Office of Programs for the Handicapped will submit to the Bureau of Education for the Handicapped a certified count of the number of handicapped children receiving special education and related services on October 1, 1977.	13	30	None			
	3.5 By December 1, 1977, a system will be developed to investigate, in an organized manner, complaints both quantitative and qualitative by constituents relative to educational programs for handicapped children of legal school age.	14	10	None			
	3.6 By April 1, 1978, the Office of Programs for the Handicapped will submit to the Bureau of Education for the Handicapped a certified count of the number of handicapped children receiving special education and related services on February 1, 1978.	24	30	None			
	3.7 By May 1, 1978, the Office of Programs for the Handicapped will conduct two (2) statewide technical assistance conferences in Columbia for local	29	4	None			

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.7 (continued) education agency personnel developing entitlement applications under the auspices of Education of the Handicapped Act, Part B.						
	3.8 By May 31, 1978, the Office of Programs for the Handicapped will have reviewed and approved/disapproved all multi-district agreements, other facility agreements, in-state institution agreements and out-of-state institution agreements.	34	120	None			
	3.9 By May 31, 1978, the Office of Programs for the Handicapped will conduct four (4) conferences of two (2) days duration each for hearing officers to present new federal legislation and State Board of Education guidelines and due process proceedings relative to the evaluation and placement of handicapped pupils.	36	15	$500		$500	C
	3.10 By June 30, 1978, the Office of Programs for the Handicapped will have developed and submitted to the Deputy Superintendent, Division of	44	5	None			

Major Objective: To Provide an Appropriate Program of Special Education and Related Services to All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.10 (continued) Instruction, a yearly report summarizing the quantitative and qualitative results of auditing local education agencies relative to compliance with Public Law 94-142. The results of this report will be used as a basis for analysis in recommending resolution(s) to problem areas evidenced in the report.						
	3.11 By June 30, 1978, the "Annual District Plan for Programs for Handicapped/Local Education Agency Entitlement Application" submitted by each local education agency will be reviewed and evaluated by the Office of Programs for the Handicapped. District Superintendents will be notified of the status of their plan.	45	180	None			
	3.12 By June 30, 1978, the Office of Programs for the Handicapped will develop and submit to the Deputy Superintendent Division of Instruction, a summative report relative to the results of investigations of complaints by constituents concerning noncompliance with	46	11	None			

Major Objective: To Provide an Appropriate Program of Special Education and Related Services to All Eligible Youth with Physical, Mental, or Emotional Handicapping Conditions by 1977-78.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.12 (continued) state and federal statutes governing programs for the handicapped. This report will serve as a basis to determine the need for modification/ introduction of SBE policies.						

FISCAL YEAR 78

Objective for 1977-78: By June 1978, each school district in the state will have available an appropriate program of special education and related services for all eligible youth with physical, mental, or emotional handicapping conditions.

	MILESTONES	COMPLETION DATE
1)	1.18 Make recommendations for updating the "Procedures for Survey, Screening, Evaluation, Placement, and Dismissal of Children Into/Out of Programs for the Handicapped.	A
2)	1.19 Publish and disseminate "Report on Psychology in the Schools".	S
3)	2.1 Design formats for the development of educational standards for other agencies serving handicapped children.	S
4)	3.1 Update and disseminate the booklet, "Census of Adolescents and Tracking of Children with Handicaps".	S
5)	1.1 Award two hundred seventy six (276) traineeships under Public Law 93-380, as amended, Part D.	O
6)	1.24 Publish and disseminate the supplement to the Annotated Materials Catalog.	O
7)	1.26 The Advisory Committee on Education of Deaf/Blind will be held to review the existing deaf-blind program.	O
8)	3.3 Conduct a Fall Administrators' Conference relating to new rules, regulations and practices in the operation of public school programs for the handicapped.	O
9)	3.2 Publish and disseminate "Data Report on Programs for the Handicapped 1976-77".	O
0)	1.11 Develop an annual collection/dissemination system for recruitment of teachers of hearing handicapped pupils.	O

J A S O N D J F M A M J

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, each school district in the state will have available an appropriate program of special education and related services for all eligible youth with physical, mental, or emotional handicapping conditions.

	MILESTONES	COMPLETION DATE
19)	1.28 Conduct three (3) workshops for administrators, teachers, and other professionals working with deaf-blind pupils.	F
20)	1.10 Conduct two (2) one-day conferences for teachers of hearing handicapped pupils.	F
21)	1.15 Develp a Master Plan for comprehensive regional service delivery to low incidence handicapped pupils.	M
22)	1.7 Develop guidelines for delineating lines of responsibility for educational /vocational services to mentally handicapped pupils at the district level.	M
23)	1.9 Develop a video-taped inservice training film related to screening and identification procedures and administrative steps necessary prior to direct service delivery for emotionally handicapped children.	A
24)	3.6 Submit to the Bureau of Education for the Handicapped a certified count of the number of handicapped children receiving special education and related services on February 1, 1978.	A
25)	1.21 Conduct one (1) state-wide workshop for district coordinators and teachers of the handicapped regarding the utilization of instructional materials and media for the education of handicapped pupils.	A
26)	1.2 Disseminate a newsletter appraising administrators and teachers of the education of handicapped pupils.	O
27)	1.8 Develop and disseminate a document entitled "Teaching Self-Help in Bodily Functions".	A

J A S O N D J F M A M J

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, each school district in the state will have available an appropriate program of special education and related services for all eligible youth with physical, mental, or emotional handicapping conditions.

		MILESTONES	COMPLETION DATE J	A	S	O	N	D	J	F	M	A	M	J
28)	2.3	Develop cooperative agreements with the Department of Health and Environmental Control, Vocational Rehabilitation, and School for the Deaf and Blind to dichotomize the population served by each agency.											△	
29)	3.7	Conduct two (2) state-wide technical assistance conferences for local education agency personnel developing entitlement applications under the auspices of Education of the Handicapped Act, Part B.											△	
30)	1.4	Recommend appropriate credentials/certification requirements for personnel providing support services to handicapped children. This will be done in conjunction with the Office of Teacher Education and Certification.											△	
31)	1.22	Review and disseminate to local school district personnel information regarding promising practices in the education of the handicapped.											△	
32)	1.23	Submit continuation proposal to the Southeast Learning Resource Center.											△	
33)	1.12	Develop a publication relative to hearing conservation policies in conjunction with the Department of Health and Environmental Control.											△	
34)	3.8	Review multi-district agreements, other facility agreements, in-state institution agreements and out-of-state institution agreements.											△	
35)	1.5	Develop a handbook for hearing officers outlining roles and responsibilities in due process proceedings regarding the evaluation and placement of handicapped pupils.											△	

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, each school district in the state will have available an appropriate program of special education and related services for all eligible youth with physical, mental, or emotional handicpping conditions.

		MILESTONES	COMPLETION DATE
36)	3.9	Conduct four (4) conferences for hearing officers to present new federal legislation and State Board of Education guidelines and due process proceedings relative to the evaluation and placement of handicapped pupils.	M
37)	1.17	Conduct four (4) conferences for speech/language clinicians on the development of Individualized Education Plans for speech/language handicapped.	M
38)	1.16	Develop a publication relative to strategies for implementation of programs for low incidence handicapped pupils.	J
39)	1.25	Submit continuation proposal to the Southeast Learning Resource Center for the purpose of providing comprehensive educational evaluations and prescriptions for severely handicapped children.	J
40)	2 2	Develop and disseminate reports regarding the number of children receiving and not receiving special education programs/related services.	S
41)	1.29	Subcontract educational services for deaf-blind pupils consistent with funds received for this purpose.	J
42)	1.13	Conduct a state-wide awareness conference relative to comprehensive local or regional hearing conservation.	J
43)	2.5	Conduct two (2) site visits to each agency subcontracting with the State Department of Education to provide educational programs for deaf-blind children.	J

J A S O N D J F M A M J

FORM 500

Objective for 1977-78: By June 1978, each school district in the state will have available an appropriate program of special education and related services for all eligible youth with physical, mental, or emotional handicapping conditions.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
44) 3.10 Develop a yearly report summarizing the quantitative and qualitative results of auditing local education agencies relative to compliance with Public Law 94-142.												△
45) 3.11 Review and evaluate the "Annual District Plan for Programs for Handicapped/Local Education Agency Entitlement Application" submitted by each local education agency.												△
46) 3.12 Develop a summative report relative to the results of investigations of complaints by constituents concerning noncompliance with state and federal statutes governing programs for the handicapped.												△

MAJOR OBJECTIVE:

EXPANSION OF ADULT EDUCATION

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO EXPAND THE TOTAL ADULT ENROLLMENT IN BASIC AND HIGH SCHOOL PROGRAMS FROM THE PRESENT 83,000 TO 130,000 BY 1980

Planning Committee Members

J. K. East, Chairman
William A. Smith
Robert Durant
Dalton Ward
Margaret Gregory
Barbara Ashley
Jim Ray
Frank Commander

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To expand the total adult enrollment in basic and high school programs from the present 83,000 to 130,000 by 1980.

Objective for 1977-78: By June 1978, 71,100 adults will have enrolled in a basic or high school program during the school year.*

Sub-Objective (optional):

Estimated Total Cost: $3,000

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Develop a model to involve the 92 school districts in identifying the target population.	1.1 During the period July-December, 1977, the Office of Adult Education staff will accumulate information about successful community survey techniques and adult education needs assessment activities which can be used to develop guidelines and procedures for identifying the target population in the 92 school districts.	11	Cost Covered In Regular Annual Budget.				
	1.2 Preliminary application and testing of selected techniques and resources will be implemented to meet Defined Minimum Program needs assessment requirement by October 15, 1977. The selected techniques and resources will be distributed and described by Area Consultants during area conferences in August.	7					

FORM 200

Major Objective: To expand the total adult enrollment in basic and high school programs from the present 83,000 to 130,000 by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.3 The first draft of the guidelines growing out of these activities will be developed by the OAE staff and submitted to the Deputy Superintendent for approval by March 31, 1978	13					
	1.4 The OAE staff will produce the approved publication in a form for inclusion in the Adult Education Handbook and ready for distribution to local districts by June 30, 1978.	15					
2.0 Develop procedures for implementing an intensive recruitment program in all school districts and appropriate agencies, institutions, organizations, and industries.	2.1 During the first six months of FY'78, the OAE staff will accumulate and compile a list of recruiting techniques which have been successfully implemented on the local level.	12	Cost Covered In Regular Annual Budget.				
	2.2 The OAE staff, using the above list as basic data, will submit the first draft of a unit on recruitment to the Deputy Superintendent for approval by March 31, 1978.	14					
	2.3 By June 30, the OAE staff will reproduce the final draft of recruitment procedures in quanity and in the appropriate format for inclusion in Adult Education Handbook.	16					

Major Objective: To expand the total adult enrollment in basic and high school programs from the present 83,000 to 130,000 by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds
	2.4 Beginning July 1, 1977, the OAE staff will continue to utilize all successful recruitment techniques in order to maintain the present enrollment level for 1977-78. (a) These techniques will be disseminated and adopted by local directors at area conferences in August.	3				
3.0 Develop a set of written policies and procedures on authorized use of adult education funds; disseminate and interpret to insure maximum use of available funds.	3.1 The Program Coordinator, with the aid of the Finance Officer and other staff, will write and assemble a set of policies and procedures delineating the authorized use of adult education funds. These policies and procedures will include: (1) Method of allocation. (2) Reimbursement process. (3) Salary limitations. (4) Required ADA. (5) Instructional materials allowance. (6) Allowable expenditures. (7) Formula scope and range. (8) Records of expenditures required. (9) Budget development and format.	1 17	Cost Covered In Regular Annual Budget.			

OP FORM 200-A

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Major Objective: To expand the total adult enrollment in basic and high school programs from the present 83,000 to 130,000 by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.1.1 (a) First draft will be completed and presented to staff for additions, deletions, and editing by July 15, 1977 . (b) Final document will be printed by July 29, 1977.	2					
	3.2 The staff, through the area consultants, will disseminate and interpret the policies and procedures to all local adult education directors by:	4					
	(1) Presentation at Summer Conference.						
	(2) Presentation and discussion at area conferences in August.						
	(3) Mailing copies to all directors in August.						
	(4) Further discussion and follow-up during program visitations by end of November.	9					
	(5) Monitoring of monthly reports and contacting directors for corrections when discrepancies occur.						

Major Objective: To expand the total adult enrollment in basic and high school programs from the present 83,000 to 130,000 by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4.0 Provide leadership for the development of plans and action for the inclusion of Adult Education in the State School Finance Equalization Program.	4.1 Prior to September 30, the OAE will develop a rationale for the inclusion of Adult Education in the State School Equalization Program.	5	Cost Covered In Regular Annual Budget.				
	4.2 The OAE will present the rationale to the Deputy Superintendent on or before October 15, 1977.	6					
	4.3 The OAE staff will present the approved rationale to the State Board of Education on November, 1977.	8					
	4.4 Upon approval by the State Board of Education, and under the direction of the Deputy Superintendent for Instruction, proposed legislation will be developed prior to January 1, 1978 for necessary action by the 1978 Session of the General Assembly.	10					

* When the Major Objective for 1980-81 was written, it was estimated that approximately 83,000 individuals were enrolled in basic and high school adult education programs during 1976-77. Current figures indicate that approximately 71,000 individuals were enrolled in adult education programs during that year rather than the projected 83,000 figure. Due to this revised data estimate, the yearly objective for 1977-78 establishes a goal consistent with projected enrollment patterns and limited resource allocations.

FISCAL YEAR 78

Objective for 1977-78: By June, 1978, 71,000 adults will have enrolled in a basic or high school program during the school year.

MILESTONES	COMPLETION DATE
1. Write and assemble a set of policies and procedures delineating the authorized use of adult education funds.	J
2. Edit first draft and print unit on fiscal policies and procedures.	A
3. Disseminate successful recruiting techniques to local districts.	S
4. Disseminate and interpret fiscal policies and procedures to local directors.	O
5. Develop rationale for inclusion of adult education in School Finance Equalization Program.	N
6. Present rationale to Deputy Superintendent.	D
7. Test selected techniques and resources to meet DMP needs assessment requirement.	J
8. Present rationale to State Board of Education.	F
9. Conduct visitation to monitor application of prescribed fiscal procedures.	M
10. Develop proposed legislation for adult education inclusion in School Finance Equalization Program.	A
11. Accumulate information about community survey techniques and needs assessment activities to identify target population.	M
	J

FORM 500

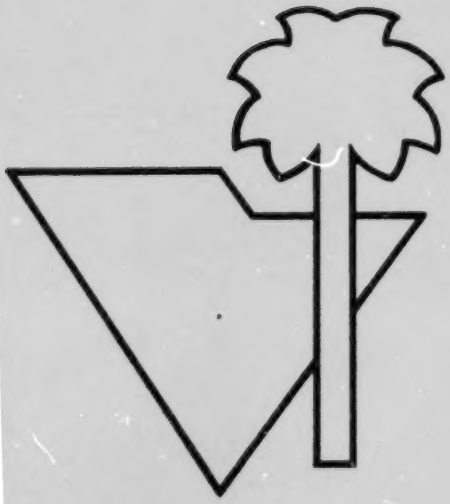
FISCAL YEAR 78

Objective for 1977-78: By June, 1978, 71,000 adults will have enrolled in a basic or high school program during the school year.

MILESTONES	COMPLETION DATE
12. Accumulate and compile a list of successful recruiting techniques.	D
13. Produce first draft of target population identification guidelines.	M
14. Submit first draft of unit on recruitment to Deputy Superintendent.	M
15. Print unit on identification of target population.	J
16. Print unit on recruitment procedures.	J
17. Monitor local program reports as a means of disseminating and interpreting policies and procedures.	J

J A S O N D J F M A M J

FORM 500



MAJOR OBJECTIVE:

EXPANSION OF OCCUPATIONAL TRAINING

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROVIDE BY 1980 AN APPROPRIATE OCCUPATIONAL TRAINING PROGRAM FOR 100 PERCENT OF THE SECONDARY STUDENTS WHO CHOOSE IT

Planning Committee Members

L. L. Lewis, Chairman
P. G. Chastain
W. C. Pinson
Cal Burleson
Emily T. Owens
Anne L. Matthews
J. Earl Frick, Jr.
Gregory Morrison
James J. Wheeler, III

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

Objective for 1977-78: By June 1978, vocational education programs will have been provided for 65 percent of the total enrollment of the student population in grades 9 through 12.

Sub-Objective (optional):

Estimated Total Cost: $2,554,537.00

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment
J Flow-Thru Funds to Districts	
K Grants and/or Other	

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Provide technical assistance to local school districts that have Capital Improvement Bond funds to provide adequate vocational education facilities.	1.1 Vocational personnel will provide technical assistance to LEA's in the construction of three (3) area vocational centers, three (3) vocational center expansions, and four (4) vocational facility wings by June 30, 1978.	61	10				

FORM 200

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
2.0 Provide technical assistance to local school districts that have Capital Improvement Bond funds to provide adequate vocational education equipment.	2.1 The Office of Vocational Education will provide basic equipment for those districts having Capital Improvement Bond funds by June, 1978.	62	50	1,400,000	1,400,000		
3.0 Establish new vocational education programs.	3.1 The Home Economics state staff will furnish assistance to LEA's and agencies by publishing and distributing guidelines by Nov. 1, 1977, and recommending for approval by May 31, 1978, two statewide outreach programs to meet the needs of the following target groups; aged, school-age parents, single parents, young children, handicapped and disadvantaged persons, and persons in correctional institutions.	19	15	5,200		100 100 5,000	F D J
	3.2 The Office of Vocational Education will approve and fund 44 new occupational programs by Sept. 1, 1977.	10	44	475,200	396,000	79,200	J

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4.0 Provide technical assistance directed toward the improvement of vocational education.	4.1 The Program Section staff will develop teachers' directories in Home Economics, Health, Distributive Education, Office Occupations, Agricultural Education, and Trade and Industrial Education by Nov. 30, 1977.	23	25	1,200	1,000 200		F G
	4.2 The State Consultant for Special Programs will revise the Guide for school administrators and distribute it to LEAs by Dec. 1, 1977.	27	40	400		200 100 100	D F G
	4.3 The Health Education State Consultant will disseminate a guidelines booklet for planning and conducting health occupations education programs during teacher in-service meetings by Dec. 1, 1977.	28	3	150	100 50		F G
	4.4 The Program Section staff will develop, publish, and disseminate staff newsletters/bulletins to provide information to teachers/administrators: a. Distributive Education and Trade and Industrial Education by Oct. 31, 1977, and Apr. 30, 1978.	11	10	500	300 200		F G

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

Strategies	Activities	Milestone	Resources				
			Man/Days	Est. Cost	State Funds	Other Funds	Code
	b. Office Occupations by October 31, 1977, and April 30, 1978.						
	c. Home Economics by Sept. 15, 1977 and March 15, 1978.						
	4.5 The Home Economics State staff will provide technical assistance in the development and implementation of courses in Parenthood Education by August 30, 1977.	6	10	200	200		D
	4.6 The Office Occupations staff will provide a slide/tape presentation which includes a script explaining the various clusters in Office Occupations for high schools and vocational centers offering a program in the State by February 28, 1978.	41	16	2,500	1,000 1,000 500		C H D

Major Objective. To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.7 The Agricultural Education staff will coordinate the administration and scoring of standardized pre-tests by Oct. 1, 1977, and post-tests by May 30, 1978, for Agricultural Mechanics, Ornamental Horticulture, Agricultural Sales and Services, Forestry, and Environmental Occupations.	14	12	120	120		D
	4.8 The Program Section staff will revise subject area equipment lists by Nov. 1, 1977.	20	40	200	200		D
	4.9 The Program Section staff will coordinate five youth club state meetings as follows: DECA Leadership Training Conference by Oct. 30, 1977. DECA Annual Meeting by Mar. 31, 1978. FHA State Convention by May 31, 1978. FFA State Convention by June 30, 1978. VICA by June 30, 1978.	16	80	1,250	1,250		D

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.10 The Program Section staff will coordinate opportunities for youth club members to participate in four national meetings as follows: FHA - July 31, 1977 FFA - November 30, 1977 DECA - May 31, 1978 VICA - June 30, 1978	3	30	2,000	2,000		D
	4.11 State Advisors and Executive Secretaries of youth organizations will coordinate district meetings to develop plans for extended learning experiences: FFA - four by Dec. 15, 1977 FFA - four by Mar. 31, 1978 FFA - four by Apr. 28, 1978 FHA - eight by Dec. 30, 1977 FHA - eight by Jun. 30, 1978 DECA - four by Nov. 31, 1977 VICA - four by Nov. 15, 1977	22	36	960	960		D
	4.12 The Agricultural Education staff with assistance from industry personnel, will coordinate and conduct a field day for students enrolled in Pulpwood Harvesting classes by April 28, 1978.	48	2	50	50		D

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.13 The Office Occupations staff and teacher committees will develop rules and regulations governing four competitive events: Accounting I, Business Communications, Shorthand II, and Typewriting II by Nov. 30, 1977.	24	8	100	100		D
	4.14 The Office Occupations staff will conduct four competitive events at the district level in Accounting I, Business Communications, Shorthand II, and Typewriting II by Apr. 30, 1978.	49	4	800	200 200	 200 200	D F G C
	4.15 The Office Occupations staff will conduct competitive events at the state level in Accounting I, Business Communications, Shorthand II, and Typewriting II by May 31, 1978	57	4	400	100 100	 100 100	D F C G
	4.16 The Trade and Industrial Education staff will continue to conduct the following eight subject area contests on the district and state level to encourage school districts to teach competencies judged to be closely related to statewide job needs and to encourage students to excel:	43	88	3,000	1,000	 1,000 1,000	D C G

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1. Plymouth Trouble Shooting 2. Building Construction 3. Electricity 4. Textile 5. Masonry 6. Industrial Sewing 7. Cosmetology 8. Welding The district contests will be completed by March 15, 1978. State contests will be completed by May 15, 1978.						
	4.17 The Trade and Industrial Education staff will establish and implement two new district and state contest in Small Engines and Drafting by May 5, 1978.	52	18	2,500	400 100	 1,000 1,000	D F C G
	4.18 The Research Coordinating Unit will collect, compile, analyze and disseminate non-statistical vocational information and project results to federal, state and local vocational educators and other interested persons, by June 30, 1978.	63	3	300	300		H

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
5.0 Provide curricula materials relevant to the needs of students and employers.	5.1 The Home Economics state staff will provide technical assistance to the Vocational Education Media Center in the development of the Homemaker Catalog of Performance Objectives by June 30, 1978.	64	10	250		200 50	D H
	5.2 The Agricultural Education staff, teacher committees, and Media Center staff will produce Ornamental Horticulture and Agricultural Mechanics instructional materials to support V-TECS catalogs by June 15, 1978.	60	25	850	300 400 150		H C F
	5.3 The Distributive Education staff will identify instructional areas in LAPs materials which can be translated into V-TECS materials by June 30, 1978.	65	20				
	5.4 The Agricultural Education staff will work with a selected school district conducting model programs in Tractor Mechanics using the V-TECS catalog of Performance Objectives, Criterion-Referenced Measures, and Performance Guides by June 1, 1978.	58	4	500	500		H

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	5.5 The Trade and Industrial Education staff will monitor progress of and provide technical assistance to 12 designated schools involved in V-TECS demonstration by April 30, 1978.	50	40	480	480		D
	5.6 The Prevocational Education staff in cooperation with the Vocational Education Media Center will field test prevocational education curriculum materials developed through an Appalachian grant in selected schools in the Appalachian Region of South Carolina by June 30, 1978.	66	30	274,360	65,900	208,460	K
	5.7 The Home Economics state staff will work with a committee of consumer and homemaking teachers in developing a Parenthood Education Guide for use in programs by secondary students and adults by June 30, 1978.	67	3	2,100		500 200 1,000 400	F H C D
	5.8 The Agricultural Education staff and Media Center staff will revise, produce and disseminate the Soil Classification and Treatment Manual by Dec. 15, 1977; by May 1, 1978.	30	5	1,250	1,250		F

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	5.9 The Program Section State Staff will disseminate:	7		5,400	5,400		F
	a. Health Occupations Education:		5				
	1. Nursing Assistant and Ward Clerk catalogs by Sept. 30, 1977.						
	2. Practical Nursing catalog by Dec. 31, 1977.						
	3. Pharmacology Guide by Sept. 30, 1977.						
	b. Home Economics Education:						
	1. Home Furnishing Catalog by Sept. 1, 1977.		½				
	2. Student modules to all food service and child care services teachers by Oct. 1, 1977.		4				
	3. Catalogs of Performance Objectives to all clothing services teachers by Sept. 1, 1977.		½				
	c. Office Occupations Education:						
	1. Support materials to accompany the V-TECS Secretarial catalog by Aug. 31, 1977.		2				

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2. The Bookkeeper and Bank Teller catalogs to accounting and record-keeping teachers by Aug. 31, 1977	7	2				
	3. The Legal Secretary catalog to cooperative office education coordinators by Aug. 31, 1977		2				
	4. The Data Processing Operations catalog as a resource document by Aug. 31, 1977		2				
	5. Business Math and Recordkeeping curricula materials by Aug. 31, 1977		2				
	6. Ten simulations in Word Processing, Office Procedures, Typewriting, and Introduction to Business by Oct. 31, 1977		16				
	7. Accounting transparencies and practice set by Oct. 31, 1977		16				

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	d. Trade and Industrial Ed:	7					
	1. Produce and disseminate a list of Media materials and other available teaching aids that relate to Trade and Industrial Education by Nov. 15, 1977		3				
	5.10 The Office Occupations staff will monitor the use of the Data Processing Operations, the Bank Teller, the Bookkeeper and Payroll Clerk catalogs, and support materials for the Secretarial catalog by Aug. 31, 1977.	8	8				
	5.11 The Health Occupations Education State Consultant will monitor the management of the Demonstration Sites for the purpose of piloting V-TECS materials/concepts competency-based instructional techniques:	12	12	700	200 500		D C
	1. Practical Nursing - Lexington AVC by June 30, 1978						
	2. Nursing Assistant and/or Health Occ. I and II - to be selected by Sept. 30, 1977.						

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
6.0 Provide in-service teacher training programs to improve teacher competency.	6.1 State Supervisors will plan and conduct in-service training to improve teacher knowledge and competencies:						
	a. Statewide summer conferences will be planned and conducted:	1	84	1,990	1,240	750	D C
	1. Agricultural Education by July 29, 1977.						
	2. Home Economics Education by August 1, 1977.						
	3. Distributive Education by August 30, 1977.						
	4. Trade and Industrial Education by August 15, 1977.						
	5. Office Occupations Education by August 31, 1977.						
	b. District conferences will be planned and conducted:		164	1,700	1,700		D
	1. Agricultural Education 10 by September 30, 1977 10 by April 28, 1978						
	2. Home Economics Education 16 by December 30, 1977						
	3. Distributive Education 4 by October 30, 1977 4 by April 30, 1978						
	4. Trade and Industrial Ed. 10 by September 30, 1977 10 by April 30, 1978						

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	5. Office Occupations Ed. 8 by October 31, 1977 8 by April 30, 1978						
	6.2 The Health Education Consultant will:	18					
	a. Coordinate in-service training opportunities for teachers and administrators:			850	500		D
						300	C
					50		G
	1. Two district meetings for the purpose of disseminating V-TECS materials by December 31, 1977.		10				
	2. Demonstration site teacher visitation/in-service by October 31, 1977.		5				
	3. One day workshop for teachers and administrators to create awareness and interest in HOE Youth Organization-HOSA by December 31, 1977.		5				
	4. One day planning workshop for HOSA advisory council by November 30, 1977.		3				
	6.3 The Prevocational Education staff will conduct four EPDA-funded summer workshops for prevocational education teachers.	4	30	17,000		17,000	K

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	District I July 31, 1977 District II July 31, 1977 District III August 31, 1977 District IV August 31, 1977						
	6.4 The Home Economics state staff will assess the in-service training needs of consumer and homemaking teachers and provide this information to teacher educators by December 1, 1977.	29	2	150	100 50		D H
	6.5 The Trade and Industrial Education district consultants will conduct a ten-hour methods course in each district for the newly employed instructors that have not taken the required methods of teaching course by August 31, 1977.	9	12	180	180		D
	6.6 The Agricultural Education staff will conduct a statewide conference for new and beginning teachers to improve their techniques, assist in solving problems they have encountered and provide assistance in program planning by January 31, 1978.	38	2	100	100		D
	6.7 The Home Economics state staff will provide in-service workshop for ten teachers who will teach semester courses in Parenthood Education by Dec. 31, 1977.	32	2	1,050	400 100 150	400	C D F H

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	6.8 The Office Occupations staff will coordinate a system to provide in-service for teachers and administrators at two V-TECS demonstration sites by January 31, 1978.	39	3	450	200	250	C D
	6.9 The Office of Vocational Education will maintain current level of financial support to teacher education programs which place graduates in vocational education positions through June 30, 1978.	68	6	256,952		256,952	J
	6.10 The Office of Vocational Education will arrange with the Industrial Education Department of selected universities and colleges to operate eight (8) extension courses in convenient locations in the State for trade and industrial and health occupations instructors. At least four (4) courses will be completed by December 31, 1977 and the remainder by June 30, 1978.	33	6	3,600		3,600	J
	6.11 The curriculum coordinator and the teacher education consultant will supervise a two (2) day workshop during FY'78 to assist teacher educators in developing	44	2	600		300 300	D C

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	skills in offering a competency based teacher education program by March 30, 1978.						
	6.12 The curriculum coordinator will supervise training for 50 selected vocational instructors in: 1. Techniques of operating competency-based education and 2. In conducting workshops for peers by June 30, 1978.	69	10	40,000		40,000	K
	6.13 The teacher education consultant will solicit and screen applications of potential candidates for EPDA fellowships and make recommendations to the Commissioner, U.S. Office of Education, by April 15, 1978.	47	5	200		100 100	D C

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
7.0 Assure compliance of local vocational programs with federal and state regulations where federal and state funds are used to support the programs.	7.1 The Vocational Education staff will assist LEA's in developing the local district plan and will review, process, and notify the LEA of approval status by April 1, 1978.	46	750	3,000	3,000		D
	7.2 The Home economics state staff will develop a brochure with suggested attitudinal changes to eliminate sex stereotyping and sex bias and distribute to consumer and homemaking teachers, guidance counselors, and school administrators by December 30, 1977.	31	2	650	200		D
						250	C
					150		F
					50		G
	7.3 The Home Economics state staff will develop a system to examine course descriptions, curriculum guides, textbooks, and other media to assess the status of sex stereotyping by June 30, 1978.	70	5	100	100		D

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
8.0 Conduct an effective system for the evaluation of local vocational education programs.	8.1 The Office of Vocational Education staff will evaluate 50% of the LEA's to assure compliance with provisions of their local applications by May 15, 1978.	53	2,000	6,000	6,000		D
	8.2 The Office of Vocational Education will provide written reports to LEA's of areas of strength and areas in violation by May 15, 1978.	54	75				
	8.3 The Vocational Data Unit will determine a valid sample of secondary schools for the employer-based student follow-up by February 28, 1978.	42	5	350	350		A
	8.4 The Vocational Data Unit will request student names, job titles, employer names, and addresses for the schools sampled by March 30, 1978.	45	10	875	700 175		A G
	8.5 The Vocational Data Unit will develop, dispatch, receive and process survey forms to employers of vocational students by May 15, 1978.	55	29	2,140	2,140		A
	8.6 The Vocational Data Unit will tabulate data on completed survey forms by June 1, 1978.	59	10	720	700 20		A G

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	8.7 The Vocational Data Unit will publish and disseminate the results of the follow-up survey to appropriate agencies by June 30, 1978.	71	4	350		280 70	A G
9.0 Develop and conduct an effective public relations program to promote public interest in vocational education.	9.1 The Home Economics state staff will develop a "Consumer and Homemaking Kit" to be used for public relations and recruitment by December 31, 1977.	34	2½	700	200	 500	D C
	9.2 The Trade and Industrial Education staff will work with a selective committee to develop a recruiting and promotional slide/tape presentation for four trade and industrial courses by June 30, 1978.	72	16	2,800	800	 2,000	D C
	9.3 The Office Occupations staff will provide a new recruiting/guidelines brochure on office occupations education to office occupations teachers, high school and vocational center guidance counselors and local school administrators by January 31, 1978.	40	16	1,000	400	 600	D C

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	9.4 The Health State Consultant will disseminate health education recruitment materials to teachers, administrators, and guidance personnel by December 31, 1977.	35	10	100	100		G
	9.5 The public information consultant will make radio/TV spot and/or appearance releases to include a minimum of four during the 1977-78 school year, by November 1, 1977, and April 30, 1978.	21	15	700		700	C
	9.6 The public information consultant will publish and distribute vocational education magazines to educators and the general public by November 30, 1977, March 31, 1978, and May 31, 1978.	25	264	6,000		6,000	F
	9.7 The public information consultant will prepare and disseminate news releases and pictures detailing accomplishments of vocational education with a minimum of one release and/or picture each month during the 1977-78 school year and a minimum average of three per month by June 30, 1978.	5	50	2,000		2,000	F

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	9.8 The public information consultant will produce 52 TV programs on vocational education by June 30, 1978.	73	38	1,800		1,800	C
	9.9 The Business/Industrial Liaison consultant will plan and conduct with vocational center directors 12 meetings to bring in business, industrial, and education leaders to view the training that is conducted in vocational programs, five of these meetings will be held by November 30, 1977, three by February 28, 1978, and four meetings by May 30, 1978.	26	14	5,340		5,340	C
10.0 Develop and field test an adequate sutdent-based data collection-reporting system for vocational education.	10.1 The Vocational Data Unit personnel will complete National assessment of the "State-of-the-Art" and "Most Promising" student based data collection systems by July 30, 1977.	2	10	820	700 120		A E,F,G

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	10.2 The Vocational Data Unit personnel will complete preliminary conceptualization of the student based system in coordination with Office of Vocational Education staff members (essential data items, timing, output requirements, etc...) by September 30, 1977.	13	30	2,125	2,100 25		A G
	10.3 The Vocational Data Unit personnel will secure information from the U.S.O.E. concerning the National Vocational Education data reporting and accounting system (information elements, definitions, etc...) and incorporate in system planning by October 15, 1977.	15	10	725	700 25		A G
	10.4 The Vocational Data Unit will determine school districts for pilot-study and secure their agreement to participate by October 30, 1977.	17	10	1,050	700 250 100		A D E,G

Major Objective: To provide by 1980 an appropriate occupational training program for 100 percent of the secondary students who choose it.

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	10.5 The Vocational Data Unit will complete system conceptualization and design software by January 1, 1978.	36	20	1,450	1,400 50		A G
	10.6 The Vocational Data Unit will conduct orientation workshops for school districts participating in the pilot study by January 30, 1978.	37	15	1,800	1,050 600 150		A D F,G
	10.7 The Vocational Data Unit will implement and evaluate the data collection system by April 30, 1978.	51	40	3,400	2,800 400 200		A D E,G
	10.8 The Vocational Data Unit will prepare and distribute pilot-study report including recommendations for input in planning for statewide implementation to the system by May 15, 1978.	56	10	800	700 100		A G

OP FORM 200-A

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
1. State Supervisors will plan and conduct in-service training to improve teacher knowledge and competencies:	△	△	△	△		△				△		
a. Statewide summer conferences will be planned and conducted:												
1. Agricultural Education by July 29, 1977.												
2. Home Economics Education by August 1, 1977.												
3. Distributive Education by August 30, 1977.												
4. Trade and Industrial Education by August 15, 1977.												
5. Office Occupations Education by August 31,1977.												
b. District conferences will be planned and conducted:												
1. Agricultural Education - 10 by September 30, 1977, 10 by April 28,78.												
2. Home Economics Education - 16 by December 30, 1977.												
3. Distributive Education - 4 by October 30,1977, 4 by April 30, 1978.												
4. Trade and Industrial Education - 10 by September 30, 1977, 10 by April 30, 1978.												
5. Office Occupations Education - 8 by October 31, 1977, 8 by April 30, 1978.												
2. The Vocational Data Unit personnel will complete National Assessment of the "State-of-the-Art" and "Most Promising" student based data collection system by July 30,1977.	△											
3. The Program Section staff will coordinate opportunities for youth club members to participate in four national meetings as follows: FHA - July 31, 1977, FFA - November 30, 1977, DECA - May 31, 1978 and VICA - June 30, 1978.	△				△						△	△

FORM 500

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
4. The Prevocational Education staff will conduct four EPDA funded summer workshops for prevocational education teachers: District I - July 31, 1977 District II - July 31, 1977 District III - August 31, 1977 District IV - August 31, 1977	△	△										
5. The Public Information Consultant will prepare and disseminate news releases and pictures detailing accomplishments of vocational education with a minimum of one release and/or picture each month during the 1977-78 school year and a minimum average of three per month by June 30, 1978.	△	△	△	△	△	△	△	△	△	△	△	△
6. The Home Economics State staff will provide technical assistance in the development and implementation of courses in Parenthood Education by August 30, 1977.		△										
7. The Program Section State staff will disseminate:		△	△	△	△	△						
a. Health Occupations Education:												
1. Nursing Assistant and Ward Clerk catalogs by September 30, 1977.												
2. Practical Nursing catalog by December 31, 1977.												
3. Pharmacology Guide by September 30, 1977.												
b. Home Economics Education:												
1. Home Furnishing Catalog by September 1, 1977.												
2. Student modules to all food service and child care services teachers by October 1, 1977.												
3. Catalogs of Performance Objectives to all clothing services teachers by September 1, 1977.												
c. Office Occupations Education:												

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE
1. Support materials to accompany the V-TECS Secretarial catalog by August 31, 1977.	
2. The Bookkeeper and Bank Teller catalogs to accounting and record-keeping teachers by August 31, 1977.	
3. The Legal Secretary catalog to cooperative office education coordinators by August 31, 1977.	
4. The Data Processing Operations catalog as a resource document by August 31, 1977.	
5. Business Math and Recordkeeping curricula materials by August 31, 1977.	
6. Ten simulations in Word Processing, Office Procedures, Typewriting, and Introduction to Business by October 31, 1977.	
7. Accounting transparencies and practice set by October 31, 1977.	
d. Trade and Industrial Education:	
1. Produce and disseminate a list of Media materials and other available teaching aids that relate to Trade and Industrial Education by November 15, 1977.	
8. The Office Occupations staff will monitor the use of the Data Processing Operations, the Bank Teller, the Bookkeeper and Payroll Clerk catalogs, and support materials for the Secretarial catalog by August 31, 1977.	△ (A)
9. The Trade and Industrial Education district consultants will conduct a ten-hour methods course in each district for the newly employed instructors that have not taken the required methods of teaching course by August 31, 1977.	△ (A)
10. The Office of Vocational Education will approve and fund 44 new occupational programs by September 1, 1977.	△ (S)

J A S O N D J F M A M J

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
11. The Program Section staff will develop, publish, and disseminate staff newsletters/bulletins to provide information to teachers/administrators: a. Distributive Education and Trade and Industrial Education by October 31, 1977 and April 30, 1978. b. Office Occupations by October 31, 1977 and April 30, 1978. c. Home Economics by September 15, 1977 and March 15, 1978.			△	△					△	△		
12. The Health Occupations Education State Consultant will monitor the management of the Demonstration Sites for the purpose of piloting V-TECS materials/concepts competency-based instructional techniques: 1. Practical Nursing - Lexington AVC by June 30, 1978. 2. Nursing Assistant and/or Health Occupations I and II - to be selected by September 30, 1977.			△									△
13. The Vocational Data Unit personnel will complete preliminary conceptualization of the student based system in coordination with Office of Vocational Education staff members (essential data items, timing, output requirements, etc...) by September 30, 1977.			△									
14. The Agricultural Education staff will coordinate the administration and scoring of standardized pre-tests by October 1, 1977, and post-tests by May 30, 1978, for Agricultural Mechanics, Ornamental Horticulture, Agricultural Sales and Services, Forestry, and Environmental Occupations.				△							△	
15. The Vocational Data Unit personnel will secure information from the U.S.O.E. concerning the National Vocational Education data reporting and accounting system (information elements, definitions, etc...) and incorporate in system planning by October 15, 1977.				△								

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
16. The Program Section staff will coordinate five youth club state meetings as follows: DECA Leadership Training Conference by October 30, 1977. DECA Annual Meeting by March 31, 1978. FHA State Convention by May 31, 1978. FFA State Convention by June 30, 1978. VICA by June 30, 1978.				△					△		△	△
17. The Vocational Data Unit will determine school districts for pilot-study and secure their agreement to participate by October 30, 1977.				△								
18. The Health Education Consultant will: a. Coordinate in-service training opportunities for teachers and administrators: 1. Two district meetings for the purpose of disseminating V-TECS materials by December 31, 1977. 2. Demonstration site teacher visitation/inservice by October 31, 1977. 3. One day workshop for teachers and administrators to create awareness and interest in HOE Youth Organization-HOSA by December 31, 1977. 4. One day planning workshop for HOSA advisory council by November 30, 1977.				△	△	△						
19. The Home Economics State staff will furnish assistance to LEA's and agencies by publishing and distributing guidelines by November 1, 1977, and recommending for approval by May 31, 1978, two statewide outreach programs to meet the needs of the following target groups: aged, school-age parents, single parents, young children, handicapped and disadvantaged persons, and persons in correctional institutions.					△						△	

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
20. The Program Section staff will revise subject area equipment lists by November 1, 1977.					△							
21. The Public Information Consultant will make radio/TV spot and/or appearance releases to include a minimum of four during the 1977-78 school year by November 1, 1977 and April 30, 1978.					△					△		
22. State Advisors and Executive Secretaries of youth organizations will coordinate district meetings to develop plans for extended learning experiences: FFA - four by December 15, 1977. FFA - four by March 31, 1978. FFA - four by April 28, 1978. FHA - eight by December 30, 1977. FHA - eight by June 30, 1978. DECA - four by November 31, 1977. VICA - four by November 15, 1977.					△	△			△	△		△
23. The Program Section staff will develop teachers' directories in Home Economics, Health, Distributive Education, Office Occupations, Agricultural Education, and Trade and Industrial Education by November 30, 1977.					△							
24. The Office Occupations staff and teacher committees will develop rules and regulations governing four competitive events: Accounting I, Business Communications, Shorthand II, and Typewriting II by November 30, 1977.					△							
25. The Public Information Consultant will publish and distribute vocational education magazines to educators and the general public by November 30, 1977, March 31, 1978 and May 31, 1978.					△				△		△	

FORM 500

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
26. The Business/Industrial Liaison Consultant will plan and conduct with vocational center directors 12 meetings to bring in business, industrial, and education leaders to view the training that is conducted in vocational programs, five of these meetings will be held by November 30, 1977, three by February 28, 1978 and four meetings by May 30, 1978.					△			△			△	
27. The State Consultant for Special Programs will revise the Guide for school administrators and distribute it to LEA's by December 1, 1977.						△						
28. The Health Education State Consultant will disseminate a guidelines booklet for planning and conducting health occupations education programs during teacher in-service meetings by December 1, 1977.						△						
29. The Home Economics State staff will assess the in-service training needs of consumer and homemaking teachers and provide this information to teacher educators by December 1, 1977.						△						
30. The Agricultural Education staff and Media Center staff will revise, produce and disseminate the Soil Classification and Treatment Manual by December 15, 1977, by May 1, 1978.						△					△	
31. The Home Economics State staff will develop a brochure with suggested attitudinal changes to eliminate sex stereotyping and sex bias and distribute to consumer and homemaking teachers, guidance counselors, and school administrators by December 30, 1977.						△						
32. The Home Economics State staff will provide in-service workshop for ten teachers who will teach semester courses in Parenthood Education by December 31, 1977.						△						

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
33. The Office of Vocational Education will arrange with the Industrial Education Department of selected universities and colleges to operate eight (8) extension courses in convenient locations in the State for trade and industrial and health occupations instructors. At least four (4) courses will be completed by December 31, 1977 and the remainder by June 30, 1978.						△						△
34. The Home Economics State staff will develop a "Consumer and Homemaking Kit" to be used for public relations and recruitment by December 31, 1977.						△						
35. The Health State Consultant will disseminate health education recruitment materials to teachers, administrators, and guidance personnel by December 31, 1977.						△						
36. The Vocational Data Unit will complete system conceptualization and design software by January 1, 1978.							△					
37. The Vocational Data Unit will conduct orientation workshops for school districts participating in the pilot study by January 30, 1978.							△					
38. The Agricultural Education staff will conduct a statewide conference for new and beginning teachers to improve their techniques, assist in solving problems they have encountered and provide assistance in program planning by January 31, 1978.							△					
39. The Office Occupations staff will coordinate a system to provide in-service for teachers and administrators at two V-TECS demonstration sites by January 31, 1978.							△					

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
40. The Office Occupations staff will provide a new recruiting/guidelines brochure on office occupations education to Office Occupations teachers, high school and vocational center guidance counselors and local school administrators by January 31, 1978.	△
41. The Office Occupations staff will provide a slide/tape presentation which includes a script explaining the various clusters in Office Occupations for high schools and vocational centers offering a program in the State by February 28, 1978.	△
42. The Vocational Data Unit will determine a valid sample of secondary schools for the employer-based student follow-up by February 28, 1978.	△
43. The Trade and Industrial Education staff will continue to conduct the following eight subject area contests on the district and state level to encourage school districts to teach competencies judged to be closely related to statewide job needs and to encourage students to excel: 1. Plymouth Trouble Shooting 2. Building Construction 3. Electricity 4. Textile 5. Masonry 6. Industrial Sewing 7. Cosmetology 8. Welding The district contests will be completed by March 15, 1978. State contests will be completed by May 15, 1978.	△ △
44. The Curriculum Coordinator and the Teacher Education Consultant will supervise a two (2) day workshop during FY'78 to assist teacher educators in developing skills in offering a competency based teacher education program by March 30, 1978.	△

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
45. The Vocational Data Unit will request student names, job titles, employer names, and addresses for the schools sampled by March 30, 1978.	△
46. The Vocational Education staff will assist LEA's in developing the local district plan and will review, process, and notify the LEA of approval status by April 1, 1978.	△
47. The Teacher Education Consultant will solicit and screen applications of potential candidates for EPDA fellowships and make recommendations to the Commissioner, U. S. Office of Education by April 15, 1978.	△
48. The Agricultural Education staff with assistance from industry personnel, will coordinate and conduct a field day for students enrolled in Pulpwood Harvesting classes by April 28, 1978.	△
49. The Office Occupations staff will conduct four (4) competitive events at the district level in Accounting I, Business Communications, Shorthand II, and Typewriting II by April 30, 1978.	△
50. The Trade and Industrial Education staff will monitor progress of and provide technical assistance to 12 designated schools involved in V-TECS demonstration by April 30, 1978.	△
51. The Vocational Data Unit will implement and evaluate the data collection system by April 30, 1978.	△
52. The Trade and Industrial Education staff will establish and implement two (2) new district and state contest in Small Engines and Drafting by May 5, 1978.	△

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
53. The Office of Vocational Education staff will evaluate 50% of the LEA's to assure compliance with provisions of their local applications by May 15, 1978.											△	
54. The Office of Vocational Education staff will provide written reports to LEA's of areas of strength and areas in violation by May 15, 1978.											△	
55. The Vocational Data Unit will develop, dispatch, receive and process survey forms to employers of vocational students by May 15, 1978.											△	
56. The Vocational Data Unit will prepare and distribute pilot-study report including recommendations for input in planning for statewide implementation to the system by May 15, 1978.											△	
57. The Office Occupations staff will conduct competitive events at the State level in Accounting I, Business Communications, Shorthand II, and Type-writing II by May 31, 1978.											△	
58. The Agricultural Education staff will work with a selected school district conducting model programs in Tractor Mechanics using the V-TECS catalog of Performance Objectives, Criterion-Referenced Measures, and Performance Guides by June 1,1978.												△
59. The Vocational Data Unit will tabulate data on completed survey forms by June 1, 1978.												△
60. The Agricultural Education staff, teacher committees, and Media Center staff will produce Ornamental Horticulture and Agricultural Mechanics instructional materials to support V-TECS catalogs by June 15, 1978.												△

FORM 500

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FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
61. Vocational personnel will provide technical assistance to LEA's in the construction of three (3) area vocational centers, three (3) vocational center expansions, and four (4) vocational facility wings by June 30, 1978.												△
62. The Office of Vocational Education will provide basic equipment for those districts having Capital Improvement Bond funds.												△
63. The Research Coordinating Unit will collect, compile, analyze and disseminate non-statistical vocational information and project results to Federal, State, and local vocational educators and other interested persons by June 30, 1978.												△
64. The Home Economics State staff will provide technical assistance to the Vocational Education Media Center in the development of the Homemaker Catalog of Performance Objectives by June 30, 1978.												△
65. The Distributive Education staff will identify instructional areas in LAP's materials which can be translated into V-TECS materials by June 30, 1978.												△
66. The Prevocational Education staff in cooperation with the Vocational Education Media Center will field test prevocational education curriculum materials developed through an Appalachian grant in selected schools in the Appalachian Region of South Carolina by June 30, 1978.												△

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, vocational programs will have been provided for 65 percent of the total enrollment of the student population in Grades 9 through 12.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
67. The Home Economics State staff will work with a committee of consumer and homemaking teachers in developing a Parenthood Education Guide for use in programs by secondary students and adults by June 30, 1978.	△
68 The Office of Vocational Education will maintain current level of financial support to teacher education programs which place graduates in vocational education positions through June 30, 1978.	△
69. The Curriculum Coordinator will supervise training for 50 selected vocational instructors in: 1. Techniques of operating competency-based education, and 2. In conducting workshops for peers by June 30, 1978.	△
70. The Home Economics State staff will develop a system to examine course descriptions, curriculum guides, textbooks, and other media to assess the status of sex stereotyping by June 30, 1978.	△
71. The Vocational Data Unit will publish and disseminate the results of the follow-up survey to appropriate agencies by June 30, 1978.	△
72. The Trade and Industrial Education staff will work with a selective committee to develop a recruiting and promotional slide/tape presentation for four (4) trade and industrial courses by June 30, 1978.	△
73. The Public Information Consultant will produce 52 TV programs on vocational education by June 30, 1978.	△

FORM 500

MAJOR OBJECTIVE:

IMPROVEMENT OF BASIC SKILLS

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO MEASURABLY IMPROVE STUDENT COMPETENCIES IN THE BASIC AND FUNDAMENTAL SKILL AREAS OF READING, WRITING, AND ARITHMENTIC BY 1980

Tom Parks, Planning Committee Coordinator

Planning Committee Members

Bill Hynds, Chairman
Susan Smith
Mary Kelly
Jim Wilhide
Barbara Ashley
Dan Sandel
Shirley Parrish
Judy Shellnutt

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Super ntendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

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South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

Objective for 1977-78: By June 1978, achievement in reading, language, and mathematics in grades 3, 6, and 11, as measured by Comprehensive Test of Basic Skills, Form S, will be measurably improved so that the mean grade equivalent scores will be increased by at least .5 month. Evaluation will be made in 1979 due to the limitations of the evalution instrument.

Sub-Objective (optional):

Estimated Total Cost: $10,505

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1. Identify characteristics of students who demonstrate low performance in the basic skill areas.	1.1 By July, 1977, the Office of Research will identify common characteristics of students scoring lowest on the state testing program in the basic skill areas. This information will be derived from spring 1977 state test data.	1	5				
	1.2 By August, 1977, CDS consultants in mathematics, language arts and reading will study the characteristics of students with low performance on the CTBS/S to determine target areas for potential program innovation.	2	5				

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Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
2. Identify programs and pedagogical processes with proven success which relate to student characteristics concomitant with low performance.	2.1 By October, 1977, the CDS consultants in mathematics, language arts and reading will identify special programs and supplementary materials designed for low achieving students with characteristics similar to South Carolina low achievers through a search of ERIC files and through study of professional literature, contact with commercial publishers and other sources.	4	10				
	2.2 By October, 1977, the CDS consultants in mathematics, language arts and reading will meet with personnel from the Office of Research in September for a report on "outlier schools" - those schools whose student performance on CTBS/S, 1975, was significantly above and below "expected achievement." Characteristics of students in these schools will be identified and discussed.	5	5				

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.3 By October, 1977, at least six outlier schools scoring above expectation will be visited by CDS consultants in mathematics, language arts and reading. Programs and processes contributing to student success will be identified. Other outlier schools will be contacted when such contacts might contribute to the identification of promising programs and processes.	6	30	$420	$420		D
3. Disseminate information to districts regarding successful programs and practices.	3.1 By February, 1978, the CDS consultants in mathematics, language arts and reading will conduct a Basic Skills Improvement conference for district instructional leaders and representatives from teacher training institutions. Information obtained through activities 1.1, 2.1, and 2.3 will be presented. General procedures for understanding and motivating low achievers will also be addressed.	12	15	$2000	$1700 200 100		C F G

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing and arithmetic by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.2 In March and April, 1978, the CDS consultants in mathematics, language arts and reading will participate in Title I presubmission conferences as required to recommend wise utilization of Title I funds for basic skill development.	16	12	$210	$210		D
	3.3 Suggestions for improving basic skill instruction will be disseminated to teachers through three existing newsletters - IGE, Adult Education, and Right to Read. Articles prepared by the CDS consultants in mathematics, language arts and reading will be in each newsletter in the fall (by November 1977 and in the spring by April 1978).	8	10				
	3.4 By March, 1978, CDS reading and language arts consultants will plan and conduct four fall and four spring regional meetings for district language arts and reading personnel. Materials selected from recently reviewed information will be presented, and district personnel will exchange ideas on curriculum improvement.	13	30	$240	$210 5 25		D F G

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.5 By April, 1978, the CDS language arts consultant will prepare, print, and disseminate to all schools information regarding writing techniques and programs. This will include a listing of successful programs identified by district personnel and a booklet of articles on techniques for teaching writing solicited from South Carolina college personnel.	17	7	$1100	$ 350 $ 750		F G
	3.6 The CDS language arts and reading consultants will develop and disseminate curriculum guidelines to be used by principals, directors of instruction, and language arts/reading liaison persons for giving guidance and assistance in implementing and assessing their Language Arts/Reading Programs. September 1977 and January 1978.	3	6	$ 145	$ 130 15		G F

OP FORM 200-A

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4. Provide technical assistance to school districts directed toward the development and accomplishment of written curriculum goals and objectives.	4.1 The CDS consultants in mathematics, language arts and reading will assist 20 school districts in the development of curriculum in areas of reading, language arts and mathematics utilizing the "Making A Difference" model. At least 2 visits to each district will be scheduled between September, 1977, and May, 1978.	21	150	$2100	$2100		D
	4.2 By October, 1978, the Office of ITV will disseminate information to all local school districts concerning "Making A Difference" tapes in language arts/reading and mathematics curriculum development.	7	1				
	4.3 By May, 1978, the CDS consultants in mathematics, language arts and reading will work in ten districts to assist in effective analysis and utilization of state test results. The RX documents, prepared by the Curriculum Development Section, will be utilized in the effort.	22	20	$ 350	$ 350		D

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
5. Develop curricula resource materials	5.1 By March, 1978, the CDS reading consultants will compile and disseminate an addendum to "A Pocketful of Reading Materials".	14	15	$ 250	$ 250		F
	5.2 The CDS language arts consultant will compile and disseminate an annotated list of commercial materials for teachers to use in teaching writing skills at all levels by April, 1978.	18	6	$ 100	$ 100		F
	5.3 By April, 1978, the CDS mathematics consultants will revise and disseminate, The Mathlist, a materials resource publication. Input from district supervisors will be sought through personal contact and correspondence.	19	6	$ 800	$ 200 600		F G
6. Plan and conduct in-service programs and other activities to promote professional growth of teachers	6.1 By May, 1978, the CDS consultants in mathematics, language arts and reading will conduct at least 15 in-service programs designed to meet specific district needs.	23	30	$ 525	$ 525		D

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

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6.2	By November, 1977, the CDS consultants in mathematics, language arts and reading will organize a conference for representatives from South Carolina teacher training institutions to discuss programs and problems in the teaching of basic skills. Procedure for improving pre-service training will be proposed.	9	10			
6.3	By December, 1977, the language arts consultant will conduct a conference on teaching writing skills for principals, supervisors, directors of instruction, and teachers. The teaching of handwriting and composition skills will be demonstrated.	10	8	$1050	$ 800 200 50	C F G

OP FORM

To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

6.4 By May, 1978, ITV services will be utilized for in-service training as follows:						
(1) Reading - The CDS reading consultants will develop ITV Reading in-service sessions aimed at the elementary (1-4), middle school (5-8), and high school (9-12) levels. These will be utilized with existing tapes so that one session will be aired each month October 1977 through March 1978.	24	12	$ 40	$ 3 37		F G
(2) Writing - The CDS language arts consultant will promote the statewide utilization of "Writing Time," a handwriting instruction series. Information will be distributed to all schools concerning the program.		1	$190	$ 10 180		F G

To measurably improve student competencies in the basic and fundamental areas of reading, writing, and arithmetic by 1980.

	(3) Mathematics - The CDS mathematics consultants will promote the statewide utilization of ITV Certification Credit Courses through contact with local districts, will assist in securing and approving concurrent instructors, and will monitor the centers as the program progresses to help insure the quality in follow-up activities.		15	$400	$400	D
6.5	CDS math consultants will work with two regional coordinators in effectively implementing Math Lab for Disadvantaged Students and Making Math Meaningful, two state validated projects developed with Title IV-C funding. Three sessions will be completed by December, 1977, and three completed by May, 1978.	11	12	$200	$200	D

Major Objective To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

(a) Strategies	(b) Activities	Milestone	Resources (c) Man Days	(d) Est. Cost	(e) State Funds	(f) Other Funds	(g)
7. Promote public (especially parental) involvement in basic skill instruction.	7.1 The CDS consultants in mathematics, language arts, and reading will select and assist six elementary schools in field testing "at home" activities designed to get family involvement in basic skill reinforcement. A representative from each school will meet with the CDS consultants by April, 1978, for a worksession designed to select those activities that will be printed and disseminated to all elementary schools for use during 1978-79	20	10	$285	$210 60 15		C F G
	7.2 The CDS consultants in mathematics, language arts and reading will develop and print materials designed to promote and facilitate an effective program of volunteer assistance to schools. The materials, to be developed by June, 1978, will include suggestions for attracting volunteers as well as suggestions for using volunteer services in the basic skill areas.	25	10	$100	$100		F

Major Objective: To measurably improve student competencies in the basic and fundamental skill areas of reading, writing, and arithmetic by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	7.3 By March, 1978, the CDS consultants in mathematics, language arts and reading will prepare materials for five 20-second radio spots for promoting parental awareness regarding basic skills. The materials will be disseminated to ITV - Radio and, through the Public Information Office, to all South Carolina commercial radio stations.	15	2				

FISCAL YEAR 78

Objective for 1977-78: By June 1978, achievement in reading, language, and mathematics in grades 3, 6, and 11, as measured by Comprehensive Test of Basic Skills, Form S, will be measurably improved so that the mean grade equivalent scores will be increased by at least .5 month. Evaluation will be made in 1979 due to the limitations of the evaluation instrument.

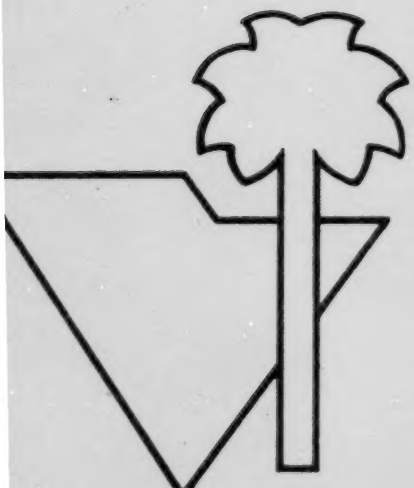
MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
1) Identify characteristics of low achievers.	△											
2) Study characteristics of low achievers		△										
3) Disseminate reading instruction guide			△				△					
4) Identify special programs for low achievers				△								
5) Identify "outlier" schools and characteristics of their students				△								
6) Visit six outlier schools				△								
7) Disseminate information on curriculum development ITV tapes				△								
8) Prepare articles for three newsletters					△					△		
9) Hold conference for representatives from teacher training institutions					△							
10) Hold conference on teaching writing skills						△						
11) Assist regional coordinators in implementing two state validated math projects						△					△	
12) Hold Basic Skills Improvement Conference for instructional leaders								△				
13) Conduct language arts/reading regional meetings									△			
14) Disseminate addendum to Pocketful of Reading Materials									△			

FORM 500

Objective for 1977-78: By 1978, achievement in reading, language, and mathematics in grades 3, 6, and 11, as measured by Comprehensive Test of Basic Skills, Form S, will be measurably improved so that the mean grade equivalent scores will be increased by at least .5 month. Evaluation will be made in 1979 due to the limitations of the evaluation instrument.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
15) Prepare and disseminate radio announcements on basic skill instruction	△
16) Conduct curriculum sessions of Title I presubmission conferences	△
17) Prepare and disseminate resource material on the teaching of writing	△
18) Disseminate list of commercial materials for teaching writing skills	△
19) Revise and disseminate The MATHLIST	△
20) Select and develop "at home" activities for parental use	△
21) Provide consultant help to 20 districts in curriculum development	△
22) Conduct in-service for 10 districts on utilization of state test results	△
23) Conduct in-service for 15 districts on district-identified needs	△
24) Utilize ITV resources for basic skills improvement to include instructional programs, in-service, and credit courses	△
25) Develop material to promote volunteer assistance to schools	△

FORM 500



MAJOR OBJECTIVE:

PROVISION OF ENVIRONMENTAL EDUCATION

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT PROGRAMS WITHIN EACH SCHOOL BY 1980 WHICH WILL ENABLE ALL STUDENTS TO DEVELOP AN UNDERSTANDING OF THE PHYSICAL ENVIRONMENT

Tom Parks, Planning Committee Coordinator

Planning Committee Members

Alice Linder, Chairman
Tom Holimon
Clyde Manigo
Tom Hatfield
Frank Stover
Phyllis Ford

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

Objective for 1977-78: By June, 1978, the Department will have determined the current status of environmental education in South Carolina, identified program needs, and initiated development and/or identification of programs to meet the identified needs.

Sub-Objective (optional): _____

Estimated Total Cost: 39,378

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1. Survey teachers representing all subject areas and districts in the state (K-12).	1.1 The Environmental Education Consultant will submit a survey instrument to the Office of Research for professional processing by July 30, 1977.	4	2	none			
	1.2 The Office of Research will review the instrument and suggest such modification as may be appropriate by November 15, 1977.	8		none			
	1.3 The Environmental Education Consultant will field test the instrument by October 30, 1977.	7	2	10	10		F

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Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.4 The Environmental Education Consultant will prepare instrument and have it printed by December 15, 1977.	11	1	60	60		F
	1.5 The Office of Research will draw the sample by November 30, 1977.	9		none			
	1.6 The Environmental Education Consultant will mail survey form to sample identified by January 2, 1978.	13	2	400	400		G
	1.7 The Office of Research will analyze data obtained and send report to the Curriculum Development Section by February 28, 1978.	16		300	300		C
2. Identify potential promising environmental education programs for implementation.	2.1 The Environmental Education Consultant in cooperation with the Facilitator Project will plan and conduct a state-wide awareness conference for administrators and/or their representatives to develop awareness of validated national projects and how they can be obtained by April 1, 1978.	18	4				

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.2 The Environmental Education Consultant will pilot an Environmental Education Curriculum Development Model (conference included) if Federal Funds are supplied as requested by June 30, 1978	19	10	32,020	6,404	25,616	C F G
3. Analyze promotional systems and put the most promising into effect...example: newsletters, promotional materials.	3.1 The Environmental Education Consultant will identify and print in a brochure an outline of what a comprehensive Environmental Education program is by September 30, 1977.	6	4	65	15/50		F G
	3.2 The Environmental Education Consultant will cooperate with officers of SCEEA in preparation of conference for educators involving specialists, field activities and opportunities to communicate with resource specialists, teachers, educators, industrialists and other potential contributors to a district environmental education program by June 30, 1978.	20	4	50	50		C

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4. Organize planning conference to assist districts with program development.	4.1 A letter from the Department of Education will be sent to each school district by the Environmental Education Consultant to request each Superintendent to establish a district environmental education planning committee to involve representatives from community people, administrators, teachers and students by January 20, 1978.	14	1	20	7 13		F G
	4.2 The Environmental Education Consultant with the cooperation of the Leadership Development Center will design a model for developing the district environmental education plans by January 30, 1978.	15	5	none			
	4.3 In the absence of the conference proposed in Activity 2.2, the Environmental Education Consultant will design and conduct regional planning conferences to assist districts with program development by February 28, 1978.	17	15	90	55 35		F G

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.4 The Environmental Education Consultant will provide technical assistance to the district planning teams in the development and printing of local environmental education plans by June 30, 1978.	21	15	360	160 200		F G
	4.5 Documentation of district plans will be disseminated by the Environmental Education Consultant by June 30, 1978.	27	5	100	100		G
5. Provide technical assistance to districts for promotion and implementation of environmental education programs.	5.1 Technical assistance in program development and implementation will be provided by the Environmental Education Consultant to model schools involved in planning and implementation of environmental education program by June 30, 1978. (Example: Clover, Greenville, Kershaw, Richland #2 projects if funded).	22	60	100	50 50		F G
	5.2 The Environmental Education Consultant will have a Resource Guide printed and disseminated to districts by June 30, 1978.	25	2	4000	4000		F
	5.3 The Environmental Education Consultant will provide	23	4	60	50 10		F G

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	liason between agencies with special technical expertise in resource management and use by June 30, 1978.						
6. Develop curricular materials for an environmental studies course for high schools.	6.1 The Environmental Education Consultant will design a writing conference for development of a one semester environmental studies course for high schools by July 15, 1977. This course will include (1) the basic concepts and categories as listed in the Source Book, (2) possible student learning activities, and (3) appropriate recommended resources.	3	2	20	20		G
	6.2 The Environmental Education Consultant will send a letter of invitation to participate in the writing conferences to recommended high school Science, Social Studies and Health teachers by June 1, 1977.	1	1	33	33		F
	6.3 From response to the invitation to participate in the writing conference a maximum of 20 participants will be selected by the Department by June 30, 1977.	2	6	250	150 100		G F

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	6.4 The Environmental Education Consultant will conduct a writing conference during weeks of July 25 through August 5, 1977.	5	11	840	840		C
	6.5 Materials resulting from the writing conference will be refined and printed by an editing committee by December 1, 1977.	10	11	500	100 300 100		C F G
7. Teacher Education.	7.1 The Environmental Education Consultant will be available to assist in planning and participation in Environmental Education Institutes as requested by schools of higher education by June 30, 1978.	24	6	100	100		F
	7.2 The Environmental Education Consultant will cooperate and assist in a consultative capacity with the Teacher Education Committee of the South Carolina Environmental Education Association by June 30, 1978.	26	2	none			

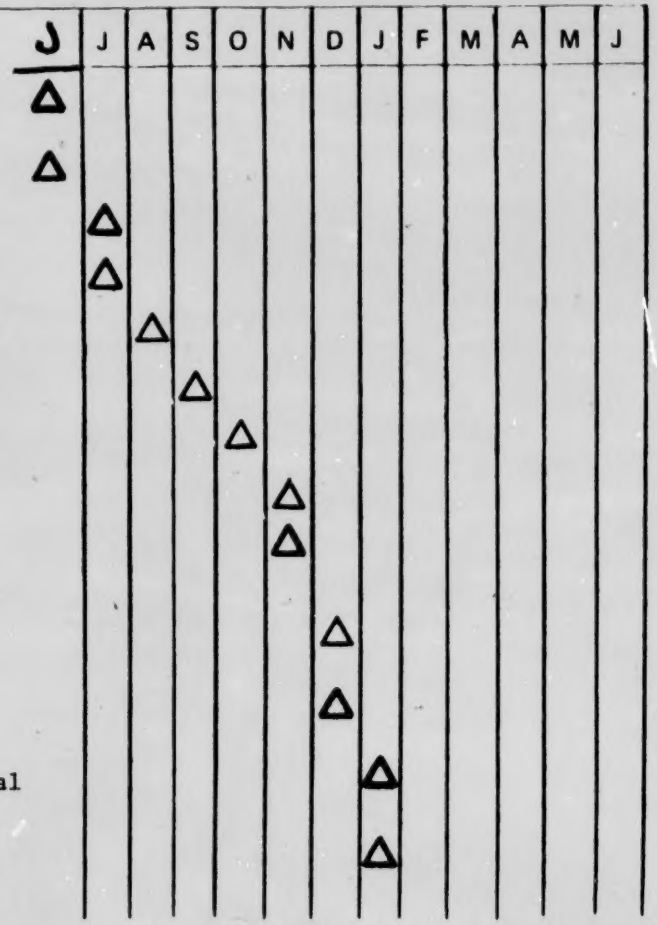
Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the physical environment and the importance of the wise use of resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
8. Add Environmental Education to the Defined Minimum Program mandatory date of 80-81.	8.1 By January 1, 1978, supporting documentation will be gathered and a proposal will be submitted by the Environmental Education Consultant recommending that environmental education be added to the Defined Minimum Program mandatory date of 80-81.	12	5	none			

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have determined the current status of environmental education in South Carolina, identified program needs, and initiated development and/or identification of programs to meet the identified needs.

MILESTONES	COMPLETION DATE
. A letter of invitation sent to potential participants of the writing conference.	J
. Participants of writing conference chosen and notified.	J
. Writing conference designed and materials prepared.	A
. Survey instrument submitted to Office of Research.	S
. Conduct writing conference.	O
. Develop and print brochure.	N
. Field test survey instrument.	N
. Review of Survey instrument by Office of Research.	D
. Office of Research will draw sample.	D
. Edit, print and distribute pilot materials resulting from the writing conference.	J
. Prepare final form of survey instrument and have printed.	J
. Submit proposal with supporting documentation for addition of environmental education to the Defined Minimum Program.	F
. Mail out survey instrument.	M



FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June 1978, the Department will have determined the current status of environmental education in South Carolina, identified program needs, and initiated development and/or identification of programs to meet the identified needs.

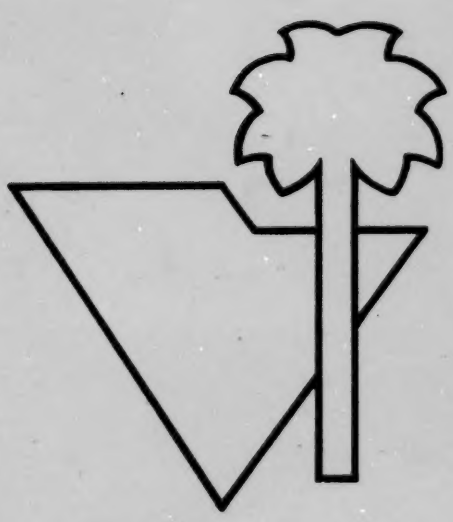
MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
14. Letter to each district superintendent concerning regional planning conferences.	△
15. With Leadership Development design model for district environmental education plan.	△
16. Report of survey from Office of Research.	△
17. Conduct regional planning conferences.	△
18. Cooperate with Facilitator Project for environmental education awareness conference.	△
19. Pilot environmental education curriculum development model if federally funded.	△
20. Cooperate with SCEEA on planning and implementation of organization conference.	△
21. Provide technical assistance to district planning teams.	△
22. Provide technical assistance to federally funded districts.	△
23. Provide liaison between agencies.	△
24. Participate in environmental education institutes.	△
25. Print and disseminate Resource Document.	△

FORM 500

Objective for 1977-78: By June 1978, the Department will have determined the current status of environmental education in South Carolina, identified program needs, and initiated development and/or identification of programs to meet the identified needs.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
26. Cooperate with Teacher Education Committee of SCEEA.												△
27. Documentation of district plans disseminated.												△

FORM 500



MAJOR OBJECTIVE:

PROVISION OF ECONOMIC EDUCATION

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT PROGRAMS WITHIN EACH SCHOOL THAT WILL ENABLE ALL STUDENTS TO DEVELOP AN UNDERSTANDING OF THE BASIC PRINCIPLES OF THE AMERICAN ECONOMIC SYSTEM AND THE WISE USE OF PERSONAL RESOURCES

Tom Parks, Planning Committee Coordinator

Planning Committee Members

LeGrand Rouse, Chairman
Beverly Townsley
Robert Fulmer
Dick Toemmes
Scott Walker
Jo Ann Thompson

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the basic principles of the American economic system and the wise use of personal resources.
Objective for 1977-78: By June 1978, the Department will have promoted and implemented the Economic Education Laboratory Program within the sixteen school districts of the South Carolina Applachian Area, evaluated and adapted the program for statewide implementation, and provided statewide assistance to high schools in the implementation of the economics course requirement of the Defined Minimum Program.
Sub-Objective (optional): _____

Estimated Total Cost: $1,099.00

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1. Determine the attitude and knowledge of teachers to teach the basic principles of the American Economic System.	1.1 By July 10, 1977 the State Department's social studies consultants, in cooperation with the Clemson Economic Education Laboratory Project staff, will design an instrument to determine the attitudes and knowledge of teachers to teach the basic principles of the American Economic System.	1	8	$ 2	$ 2		F
	1.2 By September 15, 1977 the instrument will be administered to those teachers selected to utilize the Economic Education Laboratory Program in the 16 Appalachian School Districts.	8	2	$ 33	$ 33		D

FORM 200

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the basic principles of the American economic system and the wise use of personal resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.3 By September 30, 1977 the social studies consultants and Clemson staff will collect and evaluate the data from the instrument.	9	5				
2. Develop and conduct teacher inservice programs based upon the findings of item 1 above and based upon the competencies required to utilize the program.	2.1 By September 1, 1977 the social studies consultants and Clemson Project staff will conduct a meeting to introduce the Economic Education Program to educational, business and community leaders of the Appalachian Regional Area in South Carolina.	5	3	$ 45	$ 33 3 9		D E G
	2.2 By September 2, 1977 the social studies consultants and Clemson Project staff will conduct orientation programs for administrators and teachers who have been selected to utilize the Economic Education Program in the 16 Appalachian School Districts.	6	3	$ 96	$ 95 1		D F
	2.3 Between September 30, 1977 and November 13, 1978 inservice workshops will be developed by the social studies consultants and the State Supervisor of Home Economics.	13	5	$ 8	$ 8		E

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the basic principles of the American economic system and the wise use of personal resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.4 Between November 14, 1977 and March 15, 1978, based upon results of activity 1.3, inservice workshops will be provided for all selected teachers by the social studies consultants and the State Supervisor of Home Economics.	14	10-15	$218	$213 4 1		D E F
	2.5 By June 30, 1978 the inservice workshops conducted during the previous year will be evaluated and revised for future use by the social studies consultants and the State Supervisor of Home Economics.	18	3				
3. Disseminate Economic Education Lab Teaching Kit Materials to selected teachers from participating schools.	3.1 By September 2, 1977 the Economic Education Lab materials will be disseminated by the social studies consultants and Clemson Project staff to selected teachers from the participating schools of the ARC school districts.	7	2				

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the basic principles of the American economic system and the wise use of personal resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.5 By May 8, 1978 the social studies consultants will compile the post test data and copies of the results will be distributed to the selected schools.	16	5	$ 9	$ 9		G
5. Develop and administer an instrument for teachers to evaluate the program.	5.1 By August 30, 1977 the Clemson Project staff will develop an instrument for teacher evaluation of the Economic Education Lab materials.	4	5				
	5.2 By May 8, 1978 the evaluations of the Laboratory materials will be completed by the selected teachers and returned to the social studies consultants for analysis.	17	3				
6. Revise Economic Education Laboratory materials as needed.	6.1 Between December 1, 1977 and April 30, 1978 classroom observations of the selected teachers utilizing the Economic Education Laboratory materials will be conducted.	15	16	$508	$508		D
	6.2 By June 30, 1978 the Economic Education Laboratory materials will be revised based on the data collected from the teachers' evaluations, post tests, and classroom observations.	19	10				

Major Objective: To promote and implement programs within each school by 1980 that will enable all students to develop an understanding of the basic principles of the American economic system and the wise use of personal resources.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
7. Create awareness to high school economics requirement of Defined Minimum Program.	7.1 By August 15, 1977 the social studies consultants will publish in the state-wide newspaper of the South Carolina Council for the Social Studies, information and suggestions relative to implementation of high school economics courses.	2	2				
	7.2 By August 30, 1977 the social studies consultants will, with the assistance of the South Carolina Council for the Social Studies, distribute the publication described in 7.1 above to all high school principals and social studies department heads.	3	2				
8. Identify and assemble instructional programs, materials, resources and methods useful in teaching required high school economics courses.	8.1 Between July 1, 1977 and October 30, 1977, the social studies consultants and the State Supervisor of Home Economics will identify and assemble instructional programs, resources, methods and materials useful in teaching high school economics.	10	12	$ 9	$ 4 5		E G

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
9. Develop and conduct statewide conference for social studies teachers on implementation of required high school economics courses.	9.1 By October 15, 1977 the social studies consultants and the State Supervisor of Home Economics will develop a statewide conference to help high schools implement high school economics courses.	11	4				
	9.2 By November 5, 1977, utilizing materials and information gained through activity 8.1, the social studies consultants and the State Supervisor of Home Economics will conduct a statewide conference to assist social studies department heads, supervisors and other personnel in the implementation of high school economics courses.	12	2	$ 30	$ 20 10		F G

Objective for 1977-78: By June 1978, the Department will have promoted and implemented the Economic Education Laboratory Program within the sixteen school districts of the South Carolina Applachian Area, evaluated and adapted the program for statewide implementation, and provided statewide assistance to high schools in the implementation of the economics course requirement of the Defined Minimum Program.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
1) Design instrument to determine attitude and knowledge of teachers to teach basic principles of economics.	△
2) Publish information and suggestions relative to the implementation of high school economics courses.	△
3) Disseminate the publication described in the previous activity.	△
4) Develop instrument for teacher evaluation of the Economic Education Lab material.	△
5) Conduct meeting to introduce the Economic Education Program to various groups in the Appalachian Regional Area.	△
6) Conduct orientation programs for teachers and administrators using the Economic Education Program.	△
7) Disseminate Economic Education Lab materials.	△
8) Administer instrument to determine teacher attitude and knowledge.	△
9) Collect and evaluate data obtained from administration of instrument.	△
10) Identify and assemble instructional programs, resources, methods and materials useful in teaching high school economics.	△
11) Develop a statewide conference to help high schools implement economic courses.	△

FORM 500

Objective for 1977-78: By June 1978, the Department will have promoted and implemented the Economic Education Laboratory Program within the sixteen school districts of the South Carolina Applachian Area, evaluated and adapted the program for statewide implementation, and provided statewide assistance to high schools in the implementation of the economics course requirement of the Defined Minimum Program.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
Conduct a statewide conference to assist high schools to implement economic courses.	△
Develop inservice workshops for teachers using the Program.	△
Conduct inservice workshops for teachers using the Program.	△
Observe teachers utilizing the Economic Education Lab materials.	△
Compile post test data and distribute copies of the results to selected school districts.	△
Complete and return evaluations of Lab materials.	△
Evaluate and revise inservice workshops.	△
Revise Economic Education Lab materials.	△

FORM 500

MAJOR OBJECTIVE:

PROVISION OF GIFTED AND TALENTED PROGRAMS

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT APPROPRIATE PROGRAMS FOR THE GIFTED AND TALENTED STUDENTS BY 1980

Tom Parks, Planning Committee Coordinator

Planning Committee Members

Jim Turner, Chairman
Alicia Moore
Beverly Enwall
Margaret Ehrhardt
Dick Toemmes
Virginia Craig
Doug Keel
Emily Owens

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Major Objective: To promote and implement appropriate programs for gifted and talented by 1980.

Objective for 1977-78: By June 1978, the Department will have initiated activities designed to maintain existing efforts and promoted the development, expansion, and improvement of programs for gifted and talented students.

Sub-Objective (optional):

Estimated Total Cost: $399,920

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment
	J Aid to Districts

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1. Maintain a communications network.	1.1 By July 31, 1977, the State Coordinator will renew or initiate membership in appropriate professional organizations for the gifted and renew or initiate subscriptions to appropriate professional publications in the field of gifted education.	1	none	35	35		H
	1.2 By September 30, 1977, the State Coordinator will contact all states and the U. S. Office of Gifted and Talented to request current information on programs for gifted including (1) alternative definitions, (2) identification and placement proce-	3	8	75	75		G

FORM 200

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	dures, (3) program descriptions, (4) state legislation and funding, (5) teacher certification requirements, (6) college and university training programs, and (7) state associations for the gifted. The information will be compiled for use in accomplishing subsequent activities.						
	1.3 By September 30, 1977, the State Coordinator will contact by mail all appropriate agencies in South Carolina to determine potential resources or activities for gifted and talented students. The information will be compiled and disseminated as detailed in a subsequent activity.	4	3	30	30		G
	1.4 By March 31, 1978, the State Coordinator will obtain appropriate data on all operational programs for the gifted in South Carolina and will present this data to the Deputy Superintendent of Instruction for presentation to the State Board of Education.	17	3	25	25		G

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.5 By June 30, 1978, the State Coordinator will participate in at least one regional or national conference on gifted education.	28	4	250	250		D
	1.6 Throughout FY 78, the State Coordinator will forward copies of gifted/talented materials developed by or in conjunction with the State Department of Education or provide information regarding South Carolina's efforts for gifted/talented to all school districts, colleges, and universities, professional education organizations and others upon request.	22	5	150	150		G
2. Expand community and professional support base.	2.1 By November 30, 1977, the State Coordinator will, in cooperation with the Office of Public Information, update the Department's slide-tape presentation on the gifted, The Indispensable Few, for subsequent use in awareness presentations.	8	10	150	150		H
	2.2 By November 30, 1977, the State Coordinator will develop and have printed 1000 copies of a brochure on the develop-	9	5	100	100		F

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	ment of programs for the gifted in South Carolina for dissemination to all school districts, colleges and universities, professional educational and civic organizations and others upon request.						
	2.3 By January 31, 1978, the State Coordinator will review data obtained in Activity 1.2 and will recommend to the Deputy Superintendent of Instruction procedures and rationale for establishing a self-supporting, state-wide professional association for the gifted in 1978-79.	12	3	none			
	2.4 By January 31, 1978, the State Coordinator will plan and conduct, with consultant assistance, a State-Wide Conference on the Gifted and Talented.	13	10	2,575		2,475 100	C F
	2.5 Throughout FY 78, the State Coordinator will conduct presentations on gifted/talented upon request at meetings of appropriate professional educational organizations in the state.	23	5	125	125		D

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.6 Throughout FY 78, the State Coordinator will serve on the Advisory Committee of the Governor's School of South Carolina upon the invitation of the President of the College of Charleston. The State Coordinator will assist the Governor's School staff as appropriate in promoting activities of the School.	24	5	none			
3. Provide technical assistance to school districts.	3.1 By July 15, 1977, the State Coordinator will receive and coordinate a committee review of applications from eligible school districts for program implementation grants. Sixteen school districts will be notified of grant awards ranging from $14,000 to $46,670.	2	12	349,000	329,000	20,000	J
	3.2 By September 30, 1977, January 6, 1978, March 3, 1978 and June 23, 1978, the State Coordinator will receive and process grant reimbursement requests from the sixteen districts receiving State funding in Activity 3.1.	5, 14, 18 and 25	4	none			

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.3 By December 16, 1977, the State Coordinator will plan and conduct a one-day, technical assistance seminar for the 20 school district teams that participated in planning workshops in FY 77. The seminar will be designed to assist the school district teams in implementing or revising previously developed written plans.	10	6	850		850	C
	3.4 By December 31, 1977, the State Coordinator will contact all school districts in the state to determine the extent to which programs for gifted exist that have been developed through local initiative rather than state funds. The program descriptions will be evaluated to determine if program criteria and identification/placement procedures are in line with existing State guidelines.	11	5	100	100		G
	3.5 By May, 1978, the State Coordinator, with consultant assistance, will plan and conduct five, 2-day planning workshops for 15 selected school districts. Each	21	20	14,650		14,650	C

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	district will develop a written plan for gifted/talented.						
	3.6 By June 30, 1978, the State Coordinator will make two on-site visits to each of the sixteen districts receiving grant awards in Activity 3.1.	26	40	500	500		D
	3.7 Throughout FY 78, the State Coordinator will conduct inservice activities in school districts upon request as time and travel funds permit.	27	10	250	250		D
. Promote teacher training.	4.1 By October, 31, 1977, the State Coordinator will write the Dean of Education in all colleges and universities of the state to explain the Department's efforts for gifted and talented. The brochure developed in Activity 2.2 will also be mailed. The State Coordinator will encourage the development of appropriate courses or degree programs in gifted education. A questionnaire will be enclosed to determine current course offerings in gifted education as well as to identify trained staff personnel.	6	3	50	50		G

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	4.2 By June 30, 1978, the State Coordinator, in cooperation with Winthrop College, will conduct a two-week training program for teachers of the gifted.	29	25	6,750		6,750	C
5. Promote passage of legislation.	5.1 By October 31, 1977, the State Coordinator will analyze the information obtained in Activity 1.2 and will recommend to the Deputy Superintendent of Instruction at least three options to effect state-wide funding of programs for the gifted by 1980.	7	7	none			
	5.2 By April 30, 1978, the Department will recommend to the State Board of Education the legislative changes needed to include programs for gifted and talented as part of the statewide system of public education on a permanent basis. The request will then be submitted to the General Assembly for appropriate action during the 1979 session.	19	1	none			

Major Objective: To promote and implement appropriate programs for gifted and talented by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
6. Develop state-wide guidelines.	6.1 By February 28, 1978, the State Coordinator will review information obtained in Activity 1.2 and up-date current State Guidelines for program development and implementation, identification and placement of students. The Guidelines will be recommended to the Deputy Superintendent of Instruction.	15	15	none			
	6.2 By February 28, 1978, the State Coordinator will recommend to the Deputy Superintendent for Instruction specific guidelines for gifted program development, and identification and placement procedures to be included in the Defined Minimum program for school districts.	16	10	none			
	6.3 By April 30, 1978, the State Coordinator and Deputy Superintendent of Instruction will recommend to the State Superintendent that the proposed Guidelines be presented for adoption by the State Board of Education.	20	1	none			

OP FORM 200-A

FISCAL YEAR 78

Objective for 1977-78: To initiate activities designed to maintain existing efforts and promote the development, expansion and improvement of programs for gifted and talented students.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
1. Renew or initiate membership in appropriate professional organizations and subscribe to appropriate publications.	Δ											
2. Coordinate review of applications for implementation grants.	Δ											
3. Complete survey to obtain information on programs for gifted.			Δ									
4. Complete survey of appropriate state agencies to determine resources and activities related to gifted programs.			Δ									
5. Receive and process grant reimbursement requests.			Δ									
6. Contact all colleges and universities in the state to promote training for teachers of the gifted.				Δ								
7. Recommend at least 3 options for state-wide funding.				Δ								
8. Revise slide-tape presentation on the gifted.					Δ							
9. Develop and print brochures for dissemination.					Δ							
10. Conduct technical assistance seminar for 20 school districts.						Δ						
11. Contact all districts not receiving state funding to determine extent of program development for the gifted.						Δ						

FORM 500

FISCAL YEAR 78

Objective for 1977-78: To initiate activities designed to maintain existing efforts and promote the development, expansion and improvement of programs for gifted and talented students.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
12. Recommend rationale and procedures for establishing state-wide professional association.							Δ					
13. Plan and conduct state-wide conference.							Δ					
14. Receive and process grant reimbursement requests.							Δ					
15. Revise State Guidelines for program development.								Δ				
16. Recommend portions of revised Guidelines to be included in Defined Minimum Program.								Δ				
17. Obtain data on all operational programs for gifted supported by State funds.									Δ			
18. Receive and process grant reimbursement requests.									Δ			
19. Recommend to State Board legislative changes needed to effect state-wide funding.										Δ		
20. Recommend that proposed Guidelines be presented for adoption by State Board.										Δ		
21. Plan and conduct five, 2-day planning workshops.											Δ	
22. Forward gifted/talented materials to districts, colleges and others upon request.												Δ

FORM 500

FISCAL YEAR 78

Objective for 1977-78: To initiate activities designed to maintain existing efforts and promote the development, expansion and improvement of programs for gifted and talented students.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
23. Conduct presentations on gifted at meetings of appropriate professional organizations.												△
24. Serve on advisory committee of Governor's School.												△
25. Receive and process grant reimbursement requests.												△
26. Make two on-site visits to sixteen districts receiving grants.												△
27. Conduct inservice activities in school districts upon request.												△
28. Participate in at least one regional or national conference.												△
29. Conduct 2-week teacher-training institute.												△

FORM 500

MAJOR OBJECTIVE:

PROVISION OF PARENT EDUCATION

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT PARENT-ORIENTED EDUCATION PROGRAMS FOR EARLY CHILDHOOD DEVELOPMENT BY 1980

Planning Committee Members

Joel Taylor, Chairman
Virginia Craig
Barbara Peterson
Gerald Corley
Barbara Ashley
Harvey Teal
Annie Mac Coleman
Phyllis Ford

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Major Objective: To promote and implement parent-oriented education programs for early childhood development by 1980.

Objective for 1977-78: By June 1978, one hundred fifty (150) elementary schools will have implemented parent-oriented education programs for early childhood development.

Sub-Objective (optional):

Estimated Total Cost: $40,800

Budget Classif
A Classified position
B Temporary help
C Conf. Expenses, Consultant Expenses & Professional F
D Travel

(1) Strategies	(2) Activities	Milestone	(a) Man/Days	(b) Est. Cost	(3) Reso Stat
0 Promote and implement a program of awareness on the importance of the early childhood years through the use of both public and private channels of communication.	1.1 The SDE staff consultant coordinating parent education will work with the Office of ITV in developing a 30-minute video tape on parent-oriented education programs for early childhood development for broadcast in October over the ETV network. Completion date: October 31, 1977	10	6		
	1.2 The SDE staff consultant coordinating parent education activities will arrange to meet with at least three groups, including the state Executive Committee of the Parent-Teacher Association and the Executive Committee of the School Boards	13	3	$100	

FORM 200

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
D Travel	H Ed. Supplies
	I Office Equipment

	Milestone	(3) Resources				
	10	(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
		6				
ad-						
	13	3	$100	$100		D
ps,						
er						

Major Objective: To promote and implement parent-oriented education programs for early childhood development by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.2 (continued) Association to obtain their support for SDE-sponsored parent education programs in FY 78. Completion date: December 31, 1977.						
	1.3 The SDE staff consultant coordinating parent education activities, with the assistance of the Office of Public Information, will develop and submit to weekly and daily newspaper publishers at least one monthly news release relating to general statewide and local neighborhood elementary school parent-oriented education programs for early childhood development. Completion date: May 30, 1978.	16	8				
	1.4 The SDE staff consultant for parent education, with the assistance of the library consultants, will develop a bibliography of selected printed and audio visual materials on effective parenting. This bibliography will be disseminated to all schools participating in the neighborhood school parent education program. Completion date: November 1, 1977.	11	15		$150		G

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.5 The SDE staff consultant coordinating parent education activities, with the assistance of the Office of ITV and the Office of Public Information, will select or produce radio and television spot announcements for broadcast over commercial and public stations and/or networks. The series will provide information designed to gain statewide support for the major objective and encourage participation in local neighborhood school programs. At least five announcements will be produced and broadcast by January 31, 1978.	14	8	$500	$500		H
	1.6 The SDE staff consultant coordinating parent education will obtain television spot announcements from POSITIVE PARENT series to be shown by ETV and commercial television stations during prime viewing time for parents and children during FY 78. This activity will be coordinated through the Office of Public Information and the Office of ITV. Completion date: June 30, 1978.	19		$1,000		$1,000	H

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.7 The SDE parent education coordinator will obtain 5,000 sets of POSITIVE PARENT booklets, developed by the Southwest Educational Development Laboratory of Austin, Texas for distribution to parents participating in the neighborhood elementary school program. The SDE will make other individual copies available to parents who respond to the TV spot announcements. Completion date: September 30, 1977.	4	4	$10,400	$ 400 $10,000		G H
	1.8 The SDE staff consultant coordinating parent education activities, with the assistance of the Office of Public Information, will request time and arrange for a minimum of six appearances (three in the fall and three in the spring) on TV and radio talk shows (both public and commercial) by selected persons for the purpose of disseminating information relating to state and local parent-oriented education programs for early childhood development. Completion date: April 30, 1978.	15	12				
	1.9 The Office of ITV will schedule a series of video tapes	17	5				

Major Objective: To promote and implement parent-oriented education programs for early childhood development by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.9 (continued) (Look At Me, developed by Parents As Resources). Five one-half hour programs for parents, parents-to-be, and parent educators will be shown over ETV three times during 1977-78. The first showing will be advertised in the Summer Fare booklet and featured in the ITV July newsletter. Subsequent showings will be coordinated with the schedule of topics for the neighborhood elementary school parent education programs. Completion date: May 31, 1978.						
	1.10 The School Services Section will obtain, prior to the to the 1977-78 school year, a set of 16mm films and two sets of TV cassette tapes from the Look At Me series identified in Activity 1.9. These films will be on loan to participating schools in the parent education program beginning September, 1977 .	3		$600	$600		H

Major Objective: To promote and implement parent-oriented education programs for early childhood development by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
2.0 Assist at least 150 elementary schools in implementing programs for parent education.	2.1 The SDE staff consultant coordinating parent education activities, with the assistance of early childhood education consultants, will select topics on various aspects of child development for a series of six parent education programs. Completion date: August 15, 1977.	2	8				
	2.2 The SDE staff consultant coordinating parent education will, with the aid of the early childhood consultants, prepare and/or select pamphlets of information related to the topics in 2.1. These phamplets will be distributed to parents participating in the neighborhood elementary school program. Completion date: October 15, 1977.	7	6	$10,000	$10,000		G
	2.3 The SDE will negotiate a contract with another agency or firm for the development of program content for each of the topics selected in 2.1, organize and package materials related to each topic and develop a guide for local parent education coordinators on how to utilize each program. Completion date: October 15, 1977.	6	5	$25,000	$25,000	By contract: Guide Printing Packaging Workshops	

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.4 The Chief Supervisor of the School Services Section, with the aid of the staff consultant coordinating parent oriented activities, will develop criteria for identifying approximately 150 schools which will actively participate in implementing the first year of the SDE parent-oriented education program for early childhood development. Completion date: October 1, 1977.	5	2				
	2.5 The School Services Section will sponsor an Overview Conference for elementary school administrators who are interested in implementing the neighborhood parent-oriented education programs for early childhood development during the 1977-78 school year. Completion date: October 15, 1977.	8	6	$700	$400 $100 $200		C G H
	2.6 Applications from schools who wish to participate in the 1977-78 SDE parent-oriented education program for early child development will be received, reviewed and recommended for approval by the	9	2	None			

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.6 (continued) School Services Section between October 15 and October 31, 1977.						
	2.7 The staff consultant coordinating parent education, in conjunction with contractor named under Activity 2.3, will conduct regional workshops to train parent education coordinators from the 150 schools selected to participate in the neighborhood elementary school programs. The number and location will be according to geographic distribution. Completion date: November 15, 1977.	12	8	$500	$500	$ 50 $300 $150 Other cost included in the contract under Activity 2.3.	G D C
	2.8 From November through May, the staff consultant coordinating parent education activities will visit each school district participating in the neighborhood school parent education program to assist the local parent education coordinator to evaluate the effectiveness of the six parent education programs and to discuss strategies and activities appropriate for FY 79 parent education	18	35	$800	$800		D

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.8 (continued) programs. Completion date: May 31, 1978.						
3.0 Identify available and potential sources of funds and develop recommendations for expenditures to support local and statewide programs on education for parenthood.	3.1 The Chief Supervisor of the School Services Section will develop a budget from the state appropriated funds for child development that will support the 1977-78 proposed parent education activities as well as other SDE sponsored early childhood education state-level services. Completion date: July 31, 1977.	1	2				

FISCAL YEAR 78

Objective for 1977-78: By June 1978, one hundred fifty (150) elementary schools will have implemented parent-oriented education programs for early childhood development.

MILESTONES	COMPLETION DATE
1) Develop budget for proposed parent education activities for 1977-78.	J
2) Select topics for six parent education programs.	A
3) Obtain 16mm films and cassette tapes from Look At Me series.	S
4) Obtain 5,000 sets of POSITIVE PARENT booklets.	S
5) Identify approximately 150 schools to participate in parent-oriented education programs.	O
6) Develop, organize and package materials for parent education guide.	O
7) Select and prepare information for parents participating in neighborhood elementary school program on parenting.	O
8) Sponsor Overview conference for administrators interested in implementing parent-oriented education programs.	O
9) Review and recommend applications from schools that wish to participate in parent-oriented education programs.	O
10) Develop video tape on parent-oriented education programs for broadcast on ETV.	O
11) Develop bibliography of printed and audio visual materials on parenting.	N

FORM 500

Objective for 1977-78: By June 1978, one hundred fifty (150) elementary schools will have implemented parent-oriented education programs for early childhood development.

MILESTONES	COMPLETION DATE
12) Conduct regional workshops to train parent education coordinators.	N
13) Arrange to meet with 3 groups (such as PTA) to obtain support for parent education programs.	D
14) Select or produce spot announcements to encourage participation in parent education programs.	J
15) Arrange for 6 appearances on TV and radio to disseminate information on parent-oriented education programs.	A
16) Develop one monthly news release related to parent-oriented education.	M
17) Coordinate video tape series Look At Me with topics for parent-oriented education programs.	M
18) Visit each school participating in parent-oriented education program.	M
19) Obtain television spot announcements from POSITIVE PARENT series.	J

J A S O N D J F M A M J

FORM 500

MAJOR OBJECTIVE:

PROMOTION OF HEALTH EDUCATION

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE AND IMPLEMENT APPROPRIATE HEALTH EDUCATION PROGRAMS WITHIN EACH SCHOOL BY 1980

Tom Parks, Planning Committee Coordinator

Planning Committee Members

Vincent Granell, Chairman
Harold Schreiner
Pam Cromer
John Williams
Joe Kimpson
Doug Hamrick
Emily Collum

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr., Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To Promote and Implement Appropriate Comprehensive Health Education Programs

Objective for 1977-78: By June 1978, the Department will have identified the elements of a comprehensive health education program, assessed the program needs in health and safety education, and assisted each school district to utilize the results of the needs assessment findings and determine appropriate health education programs for the district

Sub-Objective (optional):

Estimated Total Cost: $18,720

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Provide technical assistance to districts in planning and implementation of comprehensive health education programs.	1.1 Provide four regional orientation assistance conferences for principals and school nurses in comprehensive health education by September, 1977.	4	8	225.00			D
	1.2 The Health Education Consultant will cooperate with ITV to develop three programs of classroom activities to assist teachers in the teaching of comprehensive health education programs. A secondary school program in October, 1977; an elementary in January; and a combination	15	6	150.00			D

FORM 200

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	elementary and secondary in April, 1978.						
	1.3 Health Education, Guidance, Physical Education, Substance Abuse, and Science Consultants will coordinate activities with the appropriate agencies to determine assistance they can provide school programs, re: materials or personnel: and share information with the school districts. (Department of Health and Environmental Control, Department of Mental Health, SC Commission on Alcohol and Drug Abuse, American Cancer Society SC Lung Association, SC Heart Association, and other appropriate agencies). To be completed by June, 1978.	22	10				
	1.4 By April, 1978, the Health, Physical Education, Substance Abuse, and Science Consultants will cooperate in conducting 10 regional workshops to provide technical assistance to districts in develop-	16	20	500.00	(5)		D

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.8 By April, 1978, the Health Education, Science, Substance Abuse, Guidance, and Physical Education Consultants along with voluntary and official health agencies will plan and conduct an annual health institute to give opportunities for exhibits and demonstrations on health practices and procedures plus any new materials.	17	30	500.00			D-F
	1.9 The Physical Education Consultant will complete the revision of the Guide for Teaching Physical Education Grades 7-12 1969, with the assistance of a revision committee. Begin September 15, 1977, complete by January 31, 1978.	10	25	1750.00			D
	1.10 By June, 1978, the Curriculum Development Section will have printed 4,000 new Physical Education Curriculum Guides, Grades 7-12 and disseminate them through regional workshops identified in Activity 1.4.	23	5	10,000.00			F

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.11 As a member of the SC Traffic Safety Coordinating Committee, the Highway Safety Program Consultant will coordinate the State Department of Education activities of the SC Highway Safety Program and provide assistance to school districts in the preparation and submission of highway safety projects. To be completed by April, 1978.	18	80	800.00			D
	1.12 The Guidance Consultant will cooperate with the Office of Research and the Department of Mental Health to identify self-concept instruments to measure psycho-social maturity of students by December, 1977.	8	7	100.00			F
	1.13 By March, 1978, the Guidance Consultant, Planning Coordinators from the Leadership Development Center and Health Education Consultant will conduct six regional workshops to incorporate technical	12	12	300.00			D

(1) Strategies	(2) Activities		Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
		assistance to districts on the use of self-concept instruments and other facets of psycho-social maturity for all districts not worked with in 1975-1976 and 1976-1977.						
	1.14	By January, 1978, the Guidance and Health Education Consultants will identify or develop a model "District Board Policy Statements" on child abuse and neglect for the purpose of presenting for consideration to local school districts.	9	5	100.00			F
2.0 Develop a cooperative program with colleges and universities to improve instruction in areas of comprehensive health.	2.1	The Science, Guidance, Health Education, Substance Abuse, Physical Education, and Highway Safety Program Consultants will meet with selected faculty members of institutions of higher learning to pursue avenues for making courses available which meet the needs of teachers in these subject areas by March, 1978.	13	12	150.00			D

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
3.0 The Substance Abuse Unit will analyze current programs and identify new programs in the implementation of the Substance Abuse Education activity.	3.1 The Substance Abuse Unit will obtain recommendations for revision of elementary and secondary Substance Abuse Program materials by March, 1978.	14	20				
	3.2 The Substance Abuse Unit, utilizing findings from 3.1, will revise elementary and secondary program materials by May, 1978.	21	30	800.00			F
4.0 Identify the most critical health problems of school age children.	4.1 In cooperation with the Department of Health and Environmental Control and Department of Mental Health, determine the most critical health problems of school age children by September, 1977.	5					
	4.2 The problems identified will be ranked in the order of significance to the learning process by October, 1977.	6					
	4.3 The rank list of problems will be distributed to school districts with appropriate	7					

Major Objective: To Promote and Implement Appropriate

Comprehensive Health Education Programs

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	recommendations on what instruction and health service activities to pursue by October, 1977.						
	4.4 By June, 1978, appropriate consultants will work with the Office of Public Information to develop appropriate materials that will aid in promoting the importance of meeting comprehensive health needs of students and teachers, to be disseminated through the facilities of the Office of Public Information.	24					
	4.5 The Guidance and Health Education Consultants will work with Office of Public Information in the development of articles on child abuse and neglect by June, 1978; to be disseminated through the facilities of the Office of Public Information.	25					

OP FORM 200-A

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
5.0 Screen Students for observable health problems.	5.1 The Health Education and Physical Education Consultants will prepare a memorandum to mail to District Superintendents and Principals of schools having 1st, 2nd, and 3rd grades, describing the types of screening recommended with approved checklists and report forms to be used. Also requested will be the name of the screening chairman. Completed by July, 1977.	1	5	75.00			F
	5.2 The Health Education and Physical Education Consultants will prepare a memorandum to mail to District Superintendents and Principals of schools having 4th and 8th grades describing the recommended scoliosis screening and a copy of the report form to be returned to the State Department of Education. The need to maintain school health records on children screened will be stressed. Referrals will be made to parents for appropriate action. Both memos will be in one mailing	2	5	75.00			F

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	whenever possible. Completed by July, 1977.						
	5.3 The chairperson designated by the Superintendent in 5.1 will receive instructions on the types of screening to be done and a copy of the health form to be used. Also included will be a copy of the summary report form to be returned, by May 1st, 1978, to the State Department of Education of the Department of Health and Environmental Control. Completed by August, 1977.	3	5	100.00			F
	5.4 The computer printout of the screening data will be distributed to school districts with appropriate recommendations for follow-up on referrals and for special emphasis in health instruction by June, 1978.	26	5	75.00			F

Objective for 1977-78: By June 1978, the Department will have identified the elements of a comprehensive health education program, assessed the program needs in health and safety education, and assisted each school district to utilize the results of the needs assessment findings and determine appropriate health education programs for the district.

MILESTONES	COMPLETION DATE
1. Prepare memorandum to mail to District Superintendents and Principals describing types of screening recommended with approval checklists and forms.	J
2. Prepare memorandum to mail to District Superintendents and Principals describing scoliosis screening and a copy of the report form to be returned to the State Department of Education.	J
3. Send instructions on types of screening and copy of health form to designated chairperson.	A
4. Provide four conferences for principals and school nurses in comprehensive health education.	S
5. Determine the most critical health problems of school age children.	S
6. Rank problems identified in order of significance to the learning process.	O
7. Distribute rank lists of problems to school districts with recommendations as to the persuance of instruction in health services activities.	O
8. Identify self-concept instruments to measure psycho-social maturity of students.	D
9. Identify or develop model "District Board Policy Statements" on child abuse and neglect.	J

J A S O N D J F M A M J

FORM 500

Objective for 1977-78: By June 1978, the Department will have identified the elements of a comprehensive health education program, assessed the program needs in health and safety education, and assisted each school district to utilize the results of the needs assessment findings and determine appropriate health education programs for the district.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
10. Complete revision of Guide for Teaching Physical Education Grades 7-12.	△ △
11. Develop model program for teacher inservice training on laboratory training.	△
12. Conduct six regional workshops for districts on use of self concept-instruments and other facets of psycho-social maturity.	△
13. Meet with faculty members of institutions of higher learning.	△
14. Obtain recommendations for revision of elementary and secondary Substance Abuse Program materials.	△
15. Develop three programs of classroom activities to assist teachers in the teaching of comprehensive health education programs.	△
16. Conduct 10 regional workshops for district in developing programs to meet local needs in comprehensive health education.	△
17. Plan and conduct an annual health institute to give opportunities for exhibits and demonstrations on health practices and procedures.	△
18. Coordinate the State Department of Education activities of the South Carolina Highway Safety Program and provide assistance to school districts.	△

FORM 500

415

Objective for 1977-78: By June 1978, the Department will have identified the elements of a comprehensive health education program, assessed the program needs in health and safety education, and assisted each school district to utilize the results of the needs assessment findings and determine appropriate health eduction programs for the district.

MILESTONES	COMPLETION DATE											
	J	A	S	O	N	D	J	F	M	A	M	J
19. Provide technical assistance to all school districts on use of Substance Abuse Program materials.											△	
20. Provide technical assistance to districts in areas of child abuse and neglect.											△	
21. Revise elementary and secondary materials.											△	
22. Coordinate activities with agencies to determine assistance that can be provided to school programs.												△
23. Pring 4,000 new Physical Education Curriculum Guides, Grades 7-12.												△
24. Develop materials to aid in promoting importance of meeting comprehensive health needs of students and teachers.												△
25. Develop articles on child abuse and neglect.												△
26. Distribute screening data to school districts with recommendations for follow-up on referrals.												△

FORM 500

417

MAJOR OBJECTIVE:

PROVISION OF A CLIMATE OF PURPOSE AND ORDER

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROMOTE A CLIMATE OF PURPOSE AND ORDER IN ALL PHASES OF THE SCHOOL PROGRAM

Planning Committee Members

Kent Phillips, Chairman
Harvey Teal
Jim Ray
George Smith
Lewis Lanier
Ron West
Ernest Carnes
David Abeel

Planning Coordinator

Diana J. Ashworth, Director, Office of Planning

Executive Planning Committee

Jesse A. Coles, Jr. Deputy Superintendent, Administration and Planning
R. W. Burnette, Deputy Superintendent, Finance and Operations
Charlie Williams, Deputy Superintendent, Instruction

Cyril B. Busbee, State Superintendent of Education
South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code			
A	Classified position	E	Tel. & Tel.
B	Temporary help	F	Printing
C	Conf. Expenses, Consultant Expenses & Professional Fees	G	Office Supplies
		H	Ed. Supplies
D	Travel	I	Office Equipment

Major Objective: To Promote a Climate of Purpose and Order in all Phases of the School Program

Objective for 1977-78: By June, 1978 thirty (30) school districts will have implemented programs to promote a climate of purpose and order in all phases of the school program

Sub-Objective (optional):

Estimated Total Cost: $7,650

(1) Strategies	(2) Activities	Milestone	(3) Resources				
			(a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1.0 Develop a plan for use of communication/distribution systems available to achieve the objective of promoting a climate of purpose and order in all phases of the school program.	1.1 The Office of Instructional TV and Radio will produce a 30 minute video tape, the script will be written by the Office of Public Information, for broadcast over ETV and commercial networks for viewing by teachers and the general public relative to promoting a climate of purpose and order in all phases of the school program. This activity will be completed by November 1, 1977	2	40	$1,500	$500 $500 $500		F G H

FORM 200

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.2 The Office of Public Information, assisted by Accreditation and Educational Improvement Section, will produce radio and television spot announcements for broadcast over commercial and public stations and/or networks. July 1, 1977 through June 30, 1978	14	10	$750	$500 $250		F G
	1.3 The Office of Public Information will develop news releases relative to promoting a climate of purpose and order in all phases of the school program. July 1, 1977 through June 30, 1978	15	5	none			
	1.4 The Educational Product Center, assisted by the Accreditation and Educational Improvement Section and the Office of Public Information, will develop and distribute a brochure relative to promoting a climate of purpose and order in all phases of the school program to be distributed to civic clubs and parent teacher organizations. Activity will be completed by March 15, 1978.	12	20	$600	$100 $250 $250		D F G

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	1.5 The Office of Public Information, assisted by the Accreditation and Educational Improvement Section, will develop a schedule for appearances on television and radio talk shows for selected department personnel to promote a climate of purpose and order in all phases of the school program. July 1, 1977 through June 30,1978	16	20	$500	$500		D
	1.6 The Accreditation and Educational Improvement Section will make the video tape produced in activity 1.1 available to all offices of the State Department of Education for viewing at area or regional meetings where appropriate. November 1, 1977 through June 30, 1978.	17	10	$200	$200		D
2.0 Develop and implement a media plan for school districts as a guide for a climate of purpose and order in all phases of the school program.	2.1 The Office of Public Information will develop a public information kit for use by school districts relative to promoting a climate of purpose and order in all phases of the school program. Activity will be completed by January 1, 1978.	5	20	$700	$300 $200 $200		F G H

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	2.2 The Office of Public Information, assisted by Instructional TV and Radio and the Accreditation and Educational Improvement Section, will distribute public information kit described in activity 2.1 to school districts. Activity will be completed by January 15, 1978.	7	3	$50	$50		G
3.0 Provide technical assistance to school districts.	3.1 The Accreditation and Educational Improvement Section will identify schools that have substandard conditions relative to maintenance and safety within buildings to assist in correcting conditions and promoting a climate of purpose and order. Activity will be completed by February 15, 1978.	11	50	$100	$100		G
	3.2 The Accreditation and Educational Improvement Section will develop and disseminate a definition of a climate of purpose and order in all phases of the school program. Activity will be completed by October 15, 1977.	1	5	$100	$100		G

Major Objective: To Promote a Climate of Purpose and Order in all Phases of the School Program

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
	3.3 The Accreditation and Educational Improvement Section will determine if information collected in Elementary and Secondary School Civil Rights Survey, school year 1976-77, forms OS/CR 101 and 102, can be used as a base data for the development of sub-objectives or activities for 1978-79, 1979-80, 1980-81. Completed by January 1, 1978.	6	10	none			
4.0 Develop understanding and support for a climate of purpose and order	4.1 The Accreditation and Educational Improvement Section will conduct six workshops assisted by other appropriate offices and sections of the State Department of Education for administrators, teachers, parents, and students, to develop professional awareness and abilities for promoting a climate of purpose and order in all phases of the school program. Activity will be completed by February 1, 1978.	10	40	$700	$500 $150 $50		C D E
	4.2 The Accreditation and Educational Improvement Section will select and encourage thirty school districts to implement programs to promote a climate of purpose and order in all phases of the school program. Activity will be completed by March 15, 1978.	13	30	$400	$300 $50 $50		D E G

Major Objective: To Promote a Climate of Purpose and Order in all Phases of the School Program

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
5.0 Seek cooperation of religious groups, PTO, school board and education associations	5.1 The Accreditation and Educational Improvement Section will solicit the support of state level parent teacher organizations, state school boards associations, and ministerial associations for promoting a climate of purpose and order in all phases of the school program. Activity will be completed by November 15, 1977.	3	10	$300	$200 $50 $50		D F G
	5.2 The Accreditation and Educational Improvement Section will contact leaders of state professional education associations to solicit support for objectives to promote a climate of purpose and order in all phases of the school program. Activity will be completed by January 15, 1978	8	10	$200	$100 $50 $50		D F G

OP FORM 200-A

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
6.0 Involvement of student advisory committee to assist planning future activities	6.1 The Accreditation and Educational Improvement Section will select a student advisory committee for the purpose of receiving student recommendations relative to activities to promote a climate of purpose and order in all phases of the school program. Activity will be completed by January 15, 1978.	9	5	$500	$400 $50 $50		D F G
7.0 Seek legislative remedies to student discipline problems	7.1 The legal section of the Office of Planning will study and consider the feasibility of any needed legislation for submission to the South Carolina General Assembly House and Senate Education Committees through the State Superintendent of Education. Activity will be completed by December 1, 1977.	4	4	none			

Major Objective: To Promote a Climate of Purpose and Order in all Phases of the School Program

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
8.0 Assist local school systems in developing adequate student grievance procedures designed to solve student-faculty problems prior to initiation of formed statutory or student discipline appeal procedure.	8.1 The Accreditation and Educational Improvement Section, assisted by the legal section of the Office of planning will conduct inservice training sessions for new school administrators and provide printed materials to all administrators on policy development relative to promoting a climate of purpose and order in all phases of the school program. July 1, 1977 through June 30, 1978	18	15	$250	$100 $150		D G

OP FORM 200-A

FISCAL YEAR 78

Objective for 1977-78: By June, 1978 thirty (30) school districts will have implemented programs to promote a climate of purpose and order in all phases of the school program.

MILESTONES	COMPLETION DATE
1. Develop and disseminate a definition of a climate of purpose and order in all phases of the school program.	O
2. Produce a 30 minute video tape for viewing by teachers and the general public, relative to promoting a climate of purpose and order in all phases of the school program.	N
3. Solicit the support of state level parent teacher organizations, state school boards associations, and ministerial associations for promoting a climate of purpose and order in all phases of the school program.	N
4. Study the feasibility of any needed legislation for promoting a climate of purpose and order in all phases of the school program.	D
5. Develop a public information kit for use by school districts relative to promoting a climate of purpose and order in all phases of the school program.	J
6. Review information collected in Elementary and Secondary Civil Rights Survey, school year 1976-77, to determine if base data is available for the development of sub-objectives or activities for 1978-79.	J
7. Distribute public information kit relative to promoting a climate of purpose and order in all phases of the school program.	J

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June, 1978 thirty (30) school districts will have implemented programs to promote a climate of purpose and order in all phases of the school program.

MILESTONES	COMPLETION DATE
8. Solicit the support of state professional education associations for the objective to promote a climate of purpose and order in all phases of the school program.	J
9. Select and conduct meeting of student advisory committee for promoting a climate of purpose and order in all phases of the school program.	J
10. Conduct six workshops for administrators, teachers, parents, and students, relative to promoting a climate of purpose and order in all phases of the school program.	F
11. Identify schools that have sub-standard conditions relative to maintenance and safety.	F
12. Develop and distribute to civic clubs and parent teacher organizations, a brochure relative to promoting a climate of purpose and order in all phases of the school program.	M
13. Encourage thirty school districts to implement programs to promote a climate of purpose and order in all phases of the school program.	M
14. Produce radio and television spot announcements for broadcast over commercial and public stations and/or networks.	J

J A S O N D J F M A M J

FORM 500

FISCAL YEAR 78

Objective for 1977-78: By June, 1978 thirty (30) school districts will have implemented programs to promote a climate of purpose and order in all phases of the school program.

MILESTONES	COMPLETION DATE
	J A S O N D J F M A M J
15. Develop news releases relative to promoting a climate of purpose and order in all phases of the school program.	△
16. Develop a schedule for television appearances of department personnel relative to promoting a climate of purpose and order in all phases of the school program.	△
17. Make video tape relative to promoting a climate of purpose and order available to all offices of the State Department of Education for viewing at area or regional meetings.	△
18. Conduct inservice training sessions for first year school administrators and provide printed materials to all administrators on policy development relative to promoting a climate of purpose and order in all phases of the school program.	△

FORM 500

MAJOR OBJECTIVE:

PROVISION OF FREE TEXTBOOKS

LONG-RANGE PLAN FOR EDUCATIONAL IMPROVEMENT

TO PROVIDE, THROUGH A STATE-SUPPORTED PROGRAM, TEXTBOOKS AND OTHER ESSENTIAL INSTRUCTIONAL MATERIALS AT NO COST TO STUDENTS IN GRADES K-12 BY 1980

Planning Committee Members

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South Carolina Department of Education

1977

South Carolina Department of Education

Budget Classification Code	
A Classified position	E Tel. & Tel.
B Temporary help	F Printing
C Conf. Expenses, Consultant Expenses & Professional Fees	G Office Supplies
	H Ed. Supplies
D Travel	I Office Equipment

Major Objective: To provide, through a state-supported program, textbooks and other instructional materials at no cost to students in Grades K-12 by 1980.

Objective for 1977-78: By June 1978, basal textbooks in grades 1-9 and English grammar and Mathematics textbooks in grades 10-12 will be provided at no cost to students.

Sub-Objective (optional):

Estimated Total Cost:

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	(e) Code
1. Determine cost for state-financed textbook program for FY 79.	1.1 By September, 1977, the Office of Textbooks staff will confer with the Division of Instruction to determine textbook needs in various subject areas and estimate cost of new adoptions and maintenance of existing programs.	1					
	1.2 By October, 1977, the Office of Textbooks will make budget request to State Board of Education.	2					
	1.3 By January, 1978, Office of Textbooks Staff will confer with legislative leadership to explain the need for additional funds to complete free basal program in Grades 1-12.	6					

FORM 200

Major Objective: To provide, through a state-supported program, textbooks and other instructional materials at no cost to students in Grades K-12 by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
2. Devise plan for full implementation of free basal textbooks for all students in Grades 1-12 by FY 79.	2.1 By December, 1977, Office of Textbooks Staff will confer with staff members in the Department, especially in the Division of Instruction, to determine the needs in each subject area adopted by the State Board of Education.	5					
	2.2 By November, 1977, Office of Textbooks Staff will confer with officials in other states that already have a free program in Grades 9-12 to gain the benefit of their past experience.	3					
3. Revise textbook regulations to govern expanded free program for Grades 1-12 FY 79.	3.1 By March, 1978, the Office of Textbooks Staff will prepare draft of new rules and submit to appropriate Department officials for review and comment.	7					
	3.2 By May, 1978, the Office of Textbooks Staff will prepare final draft of regulations for consideration by State Board of Education.	8					

OP FORM 200-A

Major Objective: To provide, through a state-supported program, textbooks and other instructional materials at no cost to students in Grades K-12 by 1980.

(1) Strategies	(2) Activities	Milestone	(3) Resources (a) Man/Days	(b) Est. Cost	(c) State Funds	(d) Other Funds	Code
4. Study materials available and identify essential needs of kindergarten program to be considered for inclusion in the state-financed basic textbook program.	4.1 A committee will be appointed by November, 1977.	4					
	4.2 By June, 1978, the committee will review all available material.	9					
	4.3 By June, 1978, the committee will determine recommendations to be considered in next adoption cycle.	10					

FISCAL YEAR 78

Objective for 1977-78: By June 1978, basal textbooks in grades 1-9 and English grammar and Mathematics textbooks in grades 10-12 will be provided at no cost to students.

MILESTONES	COMPLETION DATE
1. Determine textbook needs in various subject areas and estimate cost of new adoptions and existing programs.	S
2. Make budget request to State Board of Education.	O
3. Confer with officials in other states that already have a free program in grades 9-12.	N
4. Appoint committee.	N
5. Determine needs in each subject area adopted by the Board.	D
6. Confer with legislative leadership to explain need for additional funds to complete free basal program.	J
7. Prepare draft of new rules and submit for review and comment.	M
8. Prepare final draft of regulations for consideration by Board.	M
9. Review all available material.	J
10. Determine recommendations to be considered in next adoption cycle.	J

J A S O N D J F M A M J

FORM 500

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